



**INFORMATION CLAUSE CONCERNING THE PROCESSING BY THE POLISH INVESTMENT AND TRADE
AGENCY (PAIH) OF PERSONAL DATA IN CONNECTION WITH PARTICIPATION IN
THE "3rd Polish-British Business, Trade and Investment Forum"**

According to Art. 13 sec. 1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on data protection) (Journal of Laws UE.L Nr. 119, page 1) (hereinafter referred to as "GDPR"), we would like to inform you that:

1. Data controller

The controller of the data provided by you in connection with the application for participation in the 3rd Polish-British Business, Trade and Investment Forum (herein after the "Forum") is the Polish Investment and Trade Agency (PAIH) with its seat in Warsaw (address: ul. Krucza 50, 00-025 Warsaw), entered into the register of entrepreneurs of the National Court Register by the District Court for the Capital City of Warsaw in Warsaw under KRS number 0000109815 (hereinafter the "Administrator"). The Administrator can be contacted via the contact form on the website www.paih.gov.pl or by sending an e-mail to the following address: iod@paih.gov.pl as well as via traditional mail, at the address of the Administrator's seat indicated above.

2. The data protection officer

The contact person for all matters regarding the protection of personal data and your rights is the Data Protection Officer. The Data Protection Officer can be contacted by sending an e-mail to the following address: iod@paih.gov.pl or via traditional mail at the address of the Administrator's seat indicated above, with the note "To the Data Protection Officer".

3. The purposes and grounds for processing personal data

The administrator processes your personal data for the purpose of:

- 1) registration for the Forum and contact with participants as part of the organizational activities preceding the event and for providing selected materials after the event - the legal basis for the processing of personal data is the consent of the data subject (Article 6 (1) (a) of the GDPR).
The data subject has the right to withdraw consent at any time. Withdrawal of consent does not affect the lawfulness of the processing which was carried out on the basis of consent before its withdrawal.
- 2) maintaining security requirements during the Forum related to the list of participants - the legal basis for data processing is the necessity of processing to implement the legitimate interest of the Administrator. In this case, the Controller's legitimate interest is to ensure security during the Forum (Article 6 (1) (f) of the GDPR),
- 3) making contact with the participants of the Forum - the legal basis for data processing is the necessity of processing for purposes arising from legitimate interests pursued by the Administrator. In this case, the Controller's legitimate interest is contact with Forum participants (Article 6 (1) (f) of the GDPR),
- 4) keeping statistics and reports as well as archiving for the Administrator's internal needs related to the number of event participants - the legal basis for data processing is the necessity of processing for purposes resulting from legitimate interests pursued by the Administrator. The Controller's legitimate interest is to keep statistics and reports (Article 6 (1) (f) of the GDPR),

- 5) possible agreement, investigation or defense against claims related to the organization of the Forum - the legal basis for data processing is the necessity of processing to implement the legitimate interest of the Administrator. The legitimate interest of the Administrator in this case is the possibility of establishing, investigating or defending against claims (Article 6 (1) (f) of the GDPR).

4. Data recipients

The Administrator may transfer personal data to persons authorized by the Administrator to process data as part of their official duties, entities to which the Administrator entrusts the performance of activities that require data processing, in particular in the field of e-mail handling, administrative services, legal or advisory services, providers of ICT services and technical equipment, entities supervising the activities of PAIH, in particular the Ministers of Development, Labor and Technology. Personal data may also be transferred to the British Embassy in Poland and technical contractors. The recipients of your personal data may also be entities and bodies authorized to receive your data on the basis of generally applicable provisions of Polish law. Your personal data will not be transferred outside the European Economic Area.

5. Data storage period

Personal data will be stored:

- 1) for 30 days from the end of the Forum or until you submit your request: for their removal, withdrawal of consent to the processing of personal data, processing restrictions, objection to their processing or their transfer,
- 2) in order to establish an investigation or defense against claims - until the claims are time-barred in accordance with generally applicable provisions of Polish law;
- 3) until the legally justified interest of the Administrator is realized,
- 4) until the obligation to store personal data resulting from the generally applicable provisions of Polish law expires.

Forum participants registration forms submitted in violation of the Regulations will be removed within 5 days from the date of finding the irregularities.

6. Rights of data subjects

In connection with the processing of personal data, the data subject has the right to: access data, rectify data, delete data, limit data processing, object to data processing, transfer data, as well as submit a complaint to the President of the Office for Personal Data Protection. You are entitled to these rights in the cases and to the extent provided for by generally applicable law, in particular the provisions of GDPR.

7. Information on the requirement / voluntary provision of data

Providing your personal data is voluntary, however, it is necessary to participate in the Forum.

8. Information on automated decision making, including profiling

Based on personal data, the Administrator will not make automated decisions, including decisions resulting from profiling.