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Why Poland?

- Strategic location:
 - At the heart of Europe
 - Access to 250 million consumers within a 1,000 kilometre radius
 - Part of the trans-European transport corridor
 - Most commonly considered location for Direct Foreign Investments (according to Earnst & Young European Attractiveness Survey 2008)

- Human resources:
 - 20 million young and educated people speaking at least one foreign language
 - 25.3 million Poles at productive age (64.4 % of the population)
 - 2 million students
 - 55.2 thousand higher education students of technical and science specialisations
 - 455 higher education establishments

- Investment incentives:
 - EUR 67 billion of European Funds available for development, infrastructure and human resources
 - 14 Special Economic Zones
 - Technology and industrial parks

- Large domestic market:
 - 38 million consumers
 - 10 % annual increase in retail market

- European R&D centre:
 - European centre of Business Process Offshoring services
 - One of the five most attractive locations for call-centres (according to Earnst & Young European Attractiveness Survey 2007)

- Industrial sectors:
 - The second most attractive location for production (after China)
 - Highly qualified industrial staff
 - Well-developed car industry attracting an increasing number of investors and sub-suppliers.
 - Proximity to customers from both Western and Eastern Europe due to strategic geographical location of the country
 - Areas rich in natural resources

Definition of Public Aid

The principles of public aid have been laid down at the European Community level. The basic rules are set forth in the Treaty establishing the European Community (hereinafter referred to as the “EC Treaty”). Article 87(1) of the EC Treaty defines what public aid is and **introduces a general ban thereon**.

Therefore, in accordance with the definition included in the EC Treaty:

Any aid granted by a Member State or through State resources in any form whatsoever which distorts or threatens to distort competition by favouring certain undertakings or the production of certain goods shall, insofar as it affects trade between Member States, be incompatible with the common market.

The EU Treaty lays down the cases in which public aid is exceptionally allowed:

The EU rules on public aid

1. Permissible aid (Article 87(2) of the EC Treaty) is aid having a social character, granted to individual consumers, as well as aid to make good the damage caused by natural disasters or exceptional occurrences.
2. Permissible aid *on the basis of the EC decision* (Article 87(3)) which lists the instances in which aid may be granted, including the following cases:
 - Aid to promote economic development of areas where the standard of living is abnormally low or where there is serious underemployment;
 - Aid to promote the execution of an important project of common European interest or to remedy a serious disturbance in the economy of a Member State;
 - Aid to facilitate development of certain economic activities or of certain economic areas;
 - Aid to promote culture and heritage conservation;
 - Such other categories of aid as may be specified by decision of the Council acting by a qualified majority on a proposal from the Commission.

National regional aid

Regional public aid is permitted according to Article 87(3a) and Article 87(3c) of the EC Treaty. Therefore, such aid is related to the following circumstances:

- **Article 87(3a)** – aid to promote economic development of areas where the standard of living is abnormally low or where there is serious underemployment – the objective is to eliminate development disparities between regions throughout the European Community,
- **Article 87(3c)** - aid to facilitate the development of certain economic activities or of certain economic areas, where such aid does not adversely affect trading conditions to the extent contrary to the common interest – this type of aid is intended to eliminate development disparities between regions within a particular Member State.

National regional aid is intended to foster growth of less developed regions through a promotion of investment and creation of jobs, and also to promote modernisation and encourage firms to set up new establishments in such regions. It is addressed exclusively to areas where the level of economic development is lower than the EU average or than the national average.

The issues related to regional aid are regulated at the community level, *inter alia*, by the following legal acts:

- Commission Regulation (EC) No 1628/2006 of 24 October 2006 on the application of Articles 87 and 88 of the Treaty to national regional investment aid, and
- Guidelines on National Regional Aid for 2007-2013 (2006/C 54/08).

Some industries are excluded from regional aid. These are as follows:

- a) fisheries and aquaculture;
- b) shipbuilding;
- c) coal sector;
- d) steel sector;
- e) synthetic fibres production,

as well as activities linked to the primary production of agricultural products listed in Annex I to the Treaty. Commission Regulation (EC) No. 1628/2006 applies, however, to the processing and marketing of agricultural products with the exception of the manufacture and marketing of products which imitate or substitute for milk and milk products, as referred to in Council Regulation (EEC) No. 1898/87.

The amount of regional aid which may be granted to an entrepreneur is contingent upon the following:

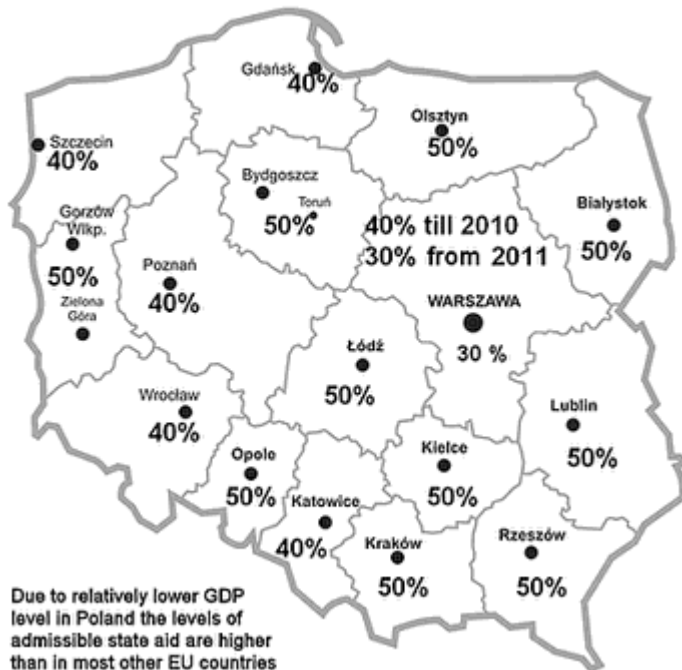
- Location of the investment project,
- Amount of investment expenditure *or*
- Costs of employment of new staff,
- *And also* on the size of the undertaking applying for regional aid.

The permissible aid intensity for each region of Poland is shown on the **Map of Regional Aid**. Since 1 January 2007 a new Map of Regional Aid for the years **2007-2013** has been in effect in Poland. According to the Map, the basic maximum intensity of regional aid, namely the percentage share of the aid in the costs eligible for such aid, is:

1. **up to 50%** - on areas situated in the following voivodeships: Lubelskie, Podkarpackie, Warmińsko-Mazurskie, Podlaskie, Świętokrzyskie, Opolskie, Małopolskie, Lubuskie, Łódzkie, and Kujawsko-Pomorskie;
2. **up to 40%** - on areas situated in the following voivodeships: Pomorskie, Zachodniopomorskie, Dolnośląskie, Wielkopolskie, Śląskie, and in the period from 1 January 2007 to 31 December 2010 on the area situated in the Mazowieckie Voivodeship, excluding the Capital City of Warsaw; and

3. **up to 30%** - on the area situated in the Capital City of Warsaw and in the period from 1 January 2011 to 31 December 2013 – on the area situated in the Mazowieckie Voivodeship.

Regional Aid Map in Poland 2007 - 2013



For a large investment project the maximum value of regional investment aid that may be granted cannot exceed the limit of the regional aid in the given region and is calculated on the basis of the formula laid down in Regulation (EC) No. 1628/2006.

A **large investment project** means a new investment undertaken within a period of three years by one or several investors, where material assets are combined in an economically indivisible way, with eligible expenditure exceeding the equivalent of **EUR 50 million** calculated at the prices and exchange rates as at the date of granting the permit.

As regards investment projects of a value not exceeding EUR 50 million, the limit (aid ceiling) of the regional aid for **small enterprises** may be increased by **20 percentage points**, whereas **medium-sized enterprises** may be granted aid increased by **10 percentage points**.

Small enterprise – an enterprise which employs fewer than 50 persons, whose annual turnover and/or the annual balance sheet total does not exceed EUR 10 million.

Medium-sized enterprise – an enterprise, not being a small enterprise which employs fewer than 250 persons and whose annual turnover does not exceed EUR 50 million and/or the annual balance sheet total does not exceed EUR 43 million.

The costs eligible for regional aid, i.e. costs serving as the basis for the calculation of the maximum aid intensity may be the following:

- the costs of new investment, *or*
- the costs of new employment.

It is also possible to combine various forms of regional aid provided that its total value does not exceed the maximum permissible aid intensity on a given investment project. The permissible aid intensity is established as the product of the maximum aid intensity and the costs of new investment or the biannual costs of new employment (the higher of the two).

Aid calculated on the basis of investment costs

The costs of new investment are the expenses related to the implementation of the investment project minus input Value Added Tax (VAT) and excise duty if these taxes are non-deductible under separate regulations.

In accordance with the regional guidelines, these costs may include expenses on land, buildings and structures, as well as plant and equipment; however expenses incurred on the purchase of means of transport in the transport sector are not eligible for aid for an initial investment.

The assets acquired should be **new**, yet this rule does not apply to small and medium-sized enterprises or to takeovers.

Costs related to the acquisition of assets under **lease**, other than land, buildings and structures, may only be taken into consideration if the lease takes the form of financial leasing and provides for an obligation to purchase the asset at the expiry of the term of the lease.

As regards the **lease** of land, buildings and structures, the said lease must be for a period of no less than five years following the expected date of completion of the investment project or three years in the case of small and medium-sized enterprises.

For small and medium-sized enterprises the total costs of investment in **immaterial (intangible) assets** may be taken into account. For large enterprises such costs are eligible for aid only up to the amount representing 50% of total eligible investment expenditure on a given project.

Aid calculated on the basis of the costs of wages

Regional aid may be also calculated based on the expected costs of remuneration resulting from the creation of new jobs thanks to the initial investment project.

The costs of new employment are the **gross costs of wages calculated over a period of two years** plus mandatory employment-related payments made by the employer as of the date of employment.

If the aid intensity is calculated on the basis of the costs of wages the following conditions must also be met:

- the jobs are **directly** created as a result of the implementation of the investment project;
- the job must be created **within three years** of the completion of the investment and each job should be maintained for a **minimum period of five years** or **three years** in the case of SMEs.

Terms related to regional public aid:

Initial investment:

Pursuant to Council Regulation (EC) No. 1628/2006, initial investment means investment in material and immaterial assets relating to the setting-up of a new establishment, the extension of an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment. The initial investment may also be the acquisition of the capital assets directly linked to an establishment, where the establishment has closed or would have closed had it not been purchased, and the assets are bought by an independent investor.

The sole acquisition of the shares of an undertaking does not constitute initial investment.

Creation of jobs related to new investment:

A net increase in the number of jobs created in direct connection with new investment in a particular establishment compared with the average over the previous 12 months. The jobs must be created within a period of three years following completion of the investment. Jobs created following an increase in the utilisation rate of the capacity created by the investment are taken into account.

The number of employees means the number of persons employed full time or part-time and seasonal workers, calculated as the relevant fractions of full-time jobs.

Special Economic Zones as an example of a regional aid instrument

Pursuant to the Act of 20 October 1994 on Special Economic Zones, a **Special Economic Zone** is an isolated uninhabited part of the territory of the Republic of Poland, where business activity may be conducted on the terms and conditions specified in the Act.

At present, 14 SEZs established by virtue of the relevant ordinances of the Council of Ministers, are in operation. These will exist until 2015-2017. As provided for in the Act on SEZ, the aggregate area of these zones may not exceed 20 thousand hectares.

In SEZ an entrepreneur can enjoy the following privileges:

- tax (CIT or PIT) exemption – as part of regional public aid,
- a plot fully prepared for the investment project at a competitive price,
- assistance in dealing with formal issues related to the investment project,
- exemption from the real property tax (on the territory of some communes (municipalities), depending on whether the Council of a given commune has established conditions to be met in order to be exempted from the said tax).

The administrative and legal basis for the commencement of business activity in a SEZ is the permit to operate business activity within a SEZ, granted by the Management Board of SEZ.

The minimum amount of investment expenditure entitling to public aid in a SEZ is EUR 100 thousand.

Criteria for the granting of the status of a Special Economic Zone to private land:

Pursuant to Article 5 Section 1 of the Act of 30 May 2008 on changes in act on Special Economic Zones (consolidated text in: Journal of Laws No. 118, 746 of 2008) a zone may be established exclusively on lands owned by the Managing Authority, State Treasury or local government entity, commune association or being timelessly utilized by Managing Authority. Nevertheless, pursuant to Article 5 Section 3 a part of the zone may include lands owned or timelessly utilized by entities other than those mentioned in Section 1, upon their agreement, if:

1. in a frame of investment developed in the zone a given number of new job places will be established, or investment cost at a given level will be born, or
2. as a result of investment a business activity introducing new or significantly improved goods, processes or services will be run, or
3. investment will be concerning the following services:
 - a. research and development,
 - b. informatics,
 - c. accounting and book control,
 - d. accounting excluding tax declaration
 - e. call centres, or
4. realization of investment that is being started will require extending zone territory of not more than 2 hectares.

A permit to conduct an activity within a SEZ may not be granted for the following:

1. Manufacture of explosives, tobacco products; manufacture, bottling and processing of spirit and alcoholic beverages; processing of engine fuels;
2. Operation of gambling centres referred to in the Act of 29 July 1992 on Gambles and Pari-Mutual Betting (*Journal of Laws* No. 4 of 2004, Item 27);
3. Services consisting in installation, repair, maintenance or overhaul of machines and equipment used for the purposes of business activity conducted on the territory of the Zone, and of personal use items;
4. Construction works specified in Section F of the Polish Classification of Goods and Services established by virtue of the Ordinance of the Council of Ministers of 6 April 2004 on the Polish Classification of Goods and Services (PCGS) (*Journal of Laws* No. 89, Item 844), hereinafter referred to as "PCGS";
5. Services involving wholesale and retail trade and repair of motor vehicles and motorcycles, as well as of personal use items and household goods; hotel and restaurant services, specified in Sections G and H of PCGS;
6. Financial intermediation services as well as services related to real estate, renting, education and conduct of business activity, specified in Sections J and K of PCGS, **except for:**
 - a) IT services specified in Chapter 72,
 - b) Research and development services in the area of natural sciences and engineering, specified in Group 73.1,

- c) Accounting, book-keeping and auditing services, specified in Category 74.12.1,
 - d) Book-keeping services, excluding tax returns, specified in Category 74.12.2,
 - e) Services related to technical testing and analysis, specified in Group 74.3,
 - f) Call centre services specified in Class 74.86;
7. The services related to public administration, state defence, compulsory social security and mandatory health insurance, education, health and social work; other community, social and personal services; household services; services provided by ex-territorial organisations and teams, specified in Sections L-Q of PCGS, except for washing and cleaning services specified in Class 93.01;
 8. Business activity for which a licence is needed as provided for in Article 32 Section 1 of the Act of 10 April 1997 – Energy Law;
 9. Processes of forming or texturing of synthetic fibres and yarn made of filament fibre produced based on polyester, acrylic or polypropylene, regardless of their final application;
 10. Processes of polymerisation, including polycondensation, if the equipment used for the purposes of polymerisation and forming of the fibres and yarn referred to in Section 9 is combined to form a single process line;
 11. Additional processes related to the process of forming or texturing referred to in Section 9 if the equipment is combined to form a single process line;
 12. Manufacture of cast iron and steel, and of ferro-alloys, specified in the Polish Classification of Activities established by virtue of the Ordinance of the Council of Ministers of 20 January 2004 on the Polish Classification of Activities (PCA) (*Journal of Laws* No. 33, Item 289 and No. 165, Item 1727), hereinafter referred to as “PCA”, (Sub-Class 27.10.Z of PCA), manufacture of steel tubes (Sub-Class 27.22.Z of PCA), other first processing of iron and steel (Group 27.3 of PCA), excluding manufacture of steel structures, tubes and welded tubing of an outside diameter not exceeding 406.4 mm, as well as casts and hammered iron products;
 13. Manufacture of sea-going ships with a tonnage of at least 100 GT (Sub-Class 35.11.A of PCA), repair and maintenance of sea-going ships with a tonnage of at least 100 GT (Sub-Class 35.11.B of PCA), general reconstruction of sea-going ships with a tonnage of at least 1,000 GT (Sub-Class 35.11.B of PCA);
 14. Mining of hard coal (Class 10.10 of PCA) and lignite (Class 10.20 of PCA);
 15. Manufacture, processing and marketing of products listed in Annex I to the Treaty Establishing the European Community.

Map of SEZs



Industrial and technology parks

Industrial and technology parks are increasingly popular among investors. The incentives offered by them are addressed both to Polish and foreign entrepreneurs.

Technology park is a cluster of separate buildings together with a technical infrastructure, created with the aim of attracting an influx of knowledge and technology for research units and businesses. Entrepreneurs who develop and use advanced technologies are offered services in the following fields:

- Consultancy in the establishment and development of enterprises,
- Transfer of technologies,
- Conversion of R&D outcome into technological innovation,
- Creation of conditions conducive to business activity.

Industry and technology parks are established with the participation of local authorities in order to create preferential conditions for business activity, in particular for small and medium-sized enterprises. The key objectives of the industry and technology parks are as follows:

- Filling the space offered with market-efficient companies using high technologies,
- Attracting investors, and

- Creating jobs.

Each park has its own specific features resulting from the region's social, cultural and economic circumstances, as well as from the available growth factors. However, there is no single universal model of a park or an organisational chart guaranteeing success. The initiatives undertaken reflect the specificity of the local research and business community, the type of economy and industrial traditions, as well as cultural conditions for development of entrepreneurship.

The Map of Technology Parks in Poland



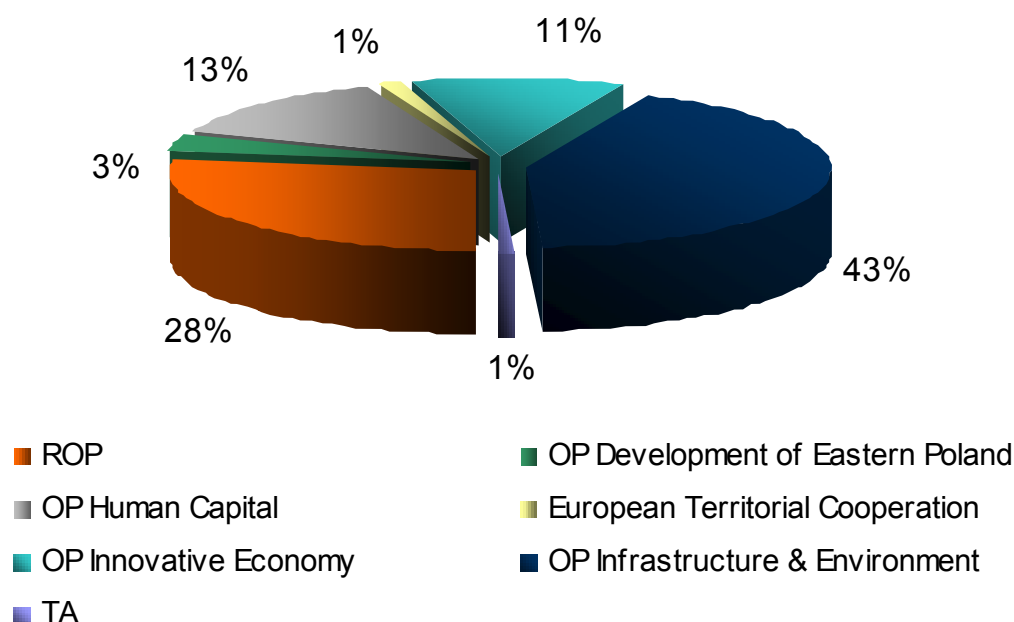
Structural Funds

In the years 2007-2013, entrepreneurs can obtain support under the following Operational Programmes (OP):

- 5 national Operational Programmes;
- 16 Regional Operational Programmes;
- European Territorial Co-operation Programmes.

| Name | % of total funds | Amount in EUR bn |
|--|------------------|------------------|
| OP Infrastructure and Environment | 41.90 | 27.9 |
| OP Innovative Economy | 12.40 | 8.3 |
| OP Human Capital | 14.60 | 9.7 |
| OP Development of Eastern Poland | 3.40 | 2.3 |
| OP Technical Assistance | 0.80 | 0.5 |
| 16 Regional Operational Programmes | 24.90 | 16.6 |
| European Territorial Co-operation Programmes | - | 0.7 |

For the period 2008-2013 Poland has received EUR 67.3 billion.



The glossary of the key terms:

- **Beneficiary** – a natural or legal person implementing a project financed with the state budget or foreign sources on the basis of a decision or agreement on the project co-financing.
- **Co-financing** – direct payment of non-commercial nature, made to a particular beneficiary in order to make it possible for him to take adequate actions and finance some part of the project's budget.

- **Implementing Authority** – a public or private body entrusted with tasks related directly to beneficiaries under an operational programme.
- **Managing Authority** – a body responsible for the development and implementation of an operational programme.
- **Competition procedure** – recruitment and evaluation of project applications. It may be held on a continuous basis until a specified amount of funds is used up or in cycles with the starting and closing dates of the call for project applications set in advance.
- **Eligibility of expenditure** – meeting of cost-related criteria under operational programmes: compliance with the provisions of a given operational programme as set forth by the Managing Authority and with other terms and conditions laid down for the particular source of financing. All the costs must be justified.
- **Formal evaluation** – verification of the applicant's eligibility, completeness of documentation and of the date of submission of application. Failure to meet any of the formal evaluation criteria results in a rejection of the application or the project provider is requested to complete and correct the application.
- **Technical evaluation** – verification of the documentation prepared by the project provider in terms of satisfaction of the criteria set for a given measure and the project's compliance with the objective and scope of the operational programme.
- **Project** – a project implemented under an operational programme on the basis of a decision or a co-financing agreement.
- **Reimbursement of expenditure** – refund of the expenditure incurred in the course of project implementation. The refund is based on an application for payment drawn up on the basis of invoices or accounting documents of equivalent probative value in the form of periodic payments or payment of the final balance.
- **Own contribution** – the portion of expenditure incurred by the beneficiary on the project implementation, which is not subject to a refund.
- **Application for payment** – an application submitted by the beneficiary to the authority responsible for the implementation of the measure concerned, based on which the expenditure actually incurred and duly documented, closely related to the project delivery, is refunded.
- **Prepayment** – generally intended for beneficiaries conducting non-profit activities; the conditions on which it is granted as well as the amount of payment will be established upon the execution of the co-financing agreement. An entrepreneur who conducts a for-profit activity **may** receive a prepayment if he implements a project under the European Social Fund (e.g. training courses), carries out R&D work or if the project involves financing of an initial investment using high technologies or innovative solutions, or if it is related to a co-financing of capital funds.

Rules for project development

Define:

- Project's objective;
- Expected effect and benefits to be derived from the project;
- Starting and closing date of project implementation as well as duration of the particular stages of the project;
- Project's implementation path;

- Persons involved in the project;
- Project costs;
- Actions necessary in order to start project implementation;
- Limitations and threats to project implementation;
- Analysis of sources of financing;
- Analysis of requirements to be met by the beneficiary and the project (whether it is eligible for the co-financing or not);
- Analysis of criteria of the technical and financial analysis of the project.

Remember:

- The financing authority will not assign any funds until it is presented with a coherent, logical and complete project;
- Development of a project requires considerable expenditure of time and money;
- Not all projects will be granted support (failure to meet the criteria or comply with the procedures);
- The project must be addressed to a clearly specified group of beneficiaries and respond to documented needs;
- The project must be in line with the beneficiary’s statutory objectives and individual strategy;
- The project should contain a detailed timetable of actions, a cost estimate, as well as a system of promotion, monitoring and evaluation;
- The project costs must be fairly calculated based on the actual costs incurred with account being taken of any unexpected circumstances.

Important:

A beneficiary should ensure sustainability of project results for a minimum period of 5 years or, in the case of SMEs, minimum 3 years following project completion.

1. Subsidies to investment and support for R&D activities

| Operational Programme Innovative Economy | |
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| Which Measure? | <p>1.4. Support for goal-oriented projects</p> <p>Complementary with Measure 4.1. Support for the implementation of the outcome of R&D work</p> |
| For what? | <ul style="list-style-type: none"> • R&D projects in the priority areas of science and technology, • R&D projects focused on direct application in practice, |

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| | <ul style="list-style-type: none"> • Goal-oriented projects, i.e. technical, technological or organisational projects implemented by entities capable of applying the project results directly into practice. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Minimum project value: For the Łódzkie and Mazowieckie Voivodeships which have planned support for goal-oriented projects under Regional Operational Programmes, the minimum value of eligible expenditure is PLN 400 thousand for the research-related part of the project.</p> <p>For projects delivered in the other voivodeships the minimum threshold of eligible expenditure has not been set.</p> <p>Own contribution:</p> <ul style="list-style-type: none"> ▪ Industry-related research: <ul style="list-style-type: none"> ○ small enterprises: 30% ○ medium-sized enterprises: 40% ○ large enterprises: 50% ▪ Development work <ul style="list-style-type: none"> ○ small enterprises: 55% ○ medium-sized enterprises: 65% ○ large enterprises: 75% <p>Maximum amount of support: EUR 7.5 million</p> <p>Amount of support:</p> <ul style="list-style-type: none"> • Industry-related research: <ul style="list-style-type: none"> ○ small enterprises: 70% ○ medium-sized enterprises: 60% ○ large enterprises: 50% • Development work: <ul style="list-style-type: none"> ○ small enterprises: 45% ○ medium-sized enterprises: 35% ○ large enterprises: 25% |
| What can be financed? | <p>For SMEs: The expenditure eligible for support in the part related to R&D work comprising industry-related research and development work includes expenditure on:</p> <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the research project supported, as well as of persons managing the said project to the extent that these persons are employed under the research project concerned; 2. the costs of purchase or use of equipment and apparatuses to the extent that and throughout the period when these are used for the purposes of a research project, however, if these are not used for the purposes of a research project throughout their entire useful life, only the costs of depreciation corresponding to the period of implementation of the research project, calculated in accordance with the accounting regulations, should be classified as expenditure eligible for the support; 3. the costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the research project supported; 4. acquisition of immaterial assets such as patents, licences, know-how, and unpatented technical knowledge, purchased or utilized on the basis of licence provided by the third parties on a market terms; 5. purchase of studies, consultancy and equivalent services used solely for the purposes of implementation of a research project; 6. purchase of studies, consultancy and equivalent services used solely for the |

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| | <p>purposes of implementation of a research project;</p> <p>7. overhead costs up to 10% of the total expenditure eligible for subsidy as referred in point 1-6 above.</p> <p>The expenditure eligible for the support referred to above excludes expenditure related to the on-going operation of an enterprise.</p> <p>For large enterprises:</p> <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the research project supported, as well as of persons managing the said project to the extent that these persons are employed under the research project concerned; 2. the costs of purchase or use of equipment and apparatuses to the extent that and throughout the period when these are used for the purposes of a research project, however, if these are not used for the purposes of the research project throughout their entire useful life, only the costs of depreciation corresponding to the period of implementation of the research project, calculated in accordance with the accounting regulations, should be classified as expenditure eligible for the support; 3. the costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the research project supported; 4. costs of transfer of ownership of land or of perpetual usufruct of land to the extent that and throughout the period when it is used for the purposes of the project, up to the amount representing 10% of the total expenditure eligible for the support intended for research and development work, provided that: <ul style="list-style-type: none"> • the land is necessary in order to implement the project, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of the appraisal study, and • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; 5. acquisition of immaterial assets such as patents, licences, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended for the implementation of goal-oriented projects, • they will be amortised in accordance with separate regulations, and • they will be acquired from third parties on market terms; 6. purchase of studies, consultancy and equivalent services used solely for the purposes of project implementation; 7. other overheads and operating costs, including the costs of purchase of materials, consumables and similar goods, incurred directly in connection with the project implementation, up to the amount representing 20% of the total expenditure eligible for the support referred to in Items 1-6. <p>The expenditure eligible for the support referred to above excludes expenditure related to the on-going operation of the enterprise.</p> |
| Criteria | <ul style="list-style-type: none"> • the project is innovative in nature, • the project meets the criteria specified for a goal-oriented project in the Act of 8 October 2004 <i>on the Rules Governing Financing of Education (Journal of Laws No. 238, Item 2390, as amended)</i>, • the project is in line with the objectives of Measures 1.4. and 4.1. of OP IE, • the project is related to initial investment, • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • there is a market demand for the project/technology/service constituting the |

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| | <p>project's result, thus confirming the project's profitability,</p> <ul style="list-style-type: none"> • the applicant has the technical capacity and the necessary R&D staff to conduct research work or has specified the entity to perform such work, • the project has at least a neutral impact on the horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006, • the applicant is capable of implementing the outcome of the research-related part of the project, • the applicant is capable of financing the project, • the expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and goals of the project, • the project timetable enables proper and timely implementation, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project. |
| Which Measure? | <p>4.1. Support for the implementation of the outcome of R&D work</p> <p>Complementary with Measure 1.4. Support for goal-oriented projects</p> |
| For what? | Investment projects related to the implementation of the outcome of R&D work carried out under Measure 1.4. (Stage I) or the Technological Initiative I. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Own contribution: According to the Map of Regional Aid.</p> <p>Value of eligible expenditure no more than PLN 200 million.</p> <p>Maximum amount of support: PLN 20 million</p> <p>Amount of support:</p> <ul style="list-style-type: none"> • industrial research: <ul style="list-style-type: none"> ○ small enterprises: 70% ○ large enterprises: 50% • development work: <ul style="list-style-type: none"> ○ small enterprises: 45% ○ large enterprises: 25% |
| What can be financed? | <p>For SMEs:</p> <ol style="list-style-type: none"> 1. costs of transfer of ownership of land or of perpetual usufruct of land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> • the land is necessary in order to implement the project, • a micro-, small or medium-sized entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of purchase, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; 2. costs of transfer of ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the real property is necessary in order to implement the project, • a micro-, small or medium-sized entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the date of purchase, |

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| | <ul style="list-style-type: none"> • a micro-, small or medium-sized entrepreneur submits an opinion of a surveyor confirming that the real property may be used for the purpose concerned, which is in line with the goals of the project supported, or specifying the scope of necessary changes or improvements, • in the period of 7 years preceding the date of purchase the real property was not purchased with the use of national public funds or the EU funds, and • the real property will be used solely in line with the goals of the project supported; <ol style="list-style-type: none"> 3. the purchase price or costs of manufacture of assets other than those referred to in Items 1 and 2, related to the implementation of the outcome of the research and development work by a micro-, small or medium-sized enterprise, provided that in the event that second-hand material assets are purchased, the following conditions are met: <ul style="list-style-type: none"> • the price of the second-hand assets does not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the material assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase these assets were not purchased with the use of national public funds or the EU funds; 4. purchase price of construction works and building materials; 5. purchase price of immaterial assets such as patents, licences, know-how, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended for the implementation of goal-oriented projects, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets and will remain the property of the supported micro-, small or medium-sized enterprise for a period of no less than 3 years following completion of the project implementation; 6. instalments of the repaid amount of the initial value of the land, buildings and structures, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that the leasing agreement has been entered into for a period of at least 3 years following the expected date of project completion, except for a lease back; 7. instalments of the repaid amount of the initial value of assets other than those referred to in Item 6 or of immaterial assets, paid by the lessee and due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the lessee, except for a lease back; 8. cost of purchase of consultancy services related to the investment project, however, these services may not be an element of the enterprise's permanent or temporary activity, or be related to the on-going operating expenses of the enterprise, up to the amount representing 10% of the expenditure referred to in Items 1 – 7. <p>In the case of a micro-, small or medium-sized enterprise conducting business activity in the transport sector, the expenditure eligible for the support referred to above does not include expenditure on the purchase of means of transport.</p> <p>For large enterprises:</p> <ol style="list-style-type: none"> 1. costs of transfer of ownership of land or of perpetual usufruct of land up to the amount representing 10% of total expenditure eligible for the support intended for the implementation of the outcome of research and development work, provided that: <ul style="list-style-type: none"> • the land is necessary in order to implement the project, |
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| | <ul style="list-style-type: none"> • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of the appraisal study, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; <ol style="list-style-type: none"> 2. costs of transfer of ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the real property is necessary in order to implement the project, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the date of the appraisal study, • the entrepreneur submits an opinion of a surveyor confirming that the real property may be used for the purpose concerned, which is in line with the goals of the project supported, or specifying the scope of necessary changes or improvements, • in the period of 7 years preceding the date of purchase the real property was not purchased with the use of national public funds or the EU funds, • the real property will be used solely in line with the goals of the project supported; 3. the purchase price or costs of manufacture of assets other than those referred to in Items 1 and 2, related to the implementation of the outcome of the research and development work by the enterprise; 4. purchase price of construction works and building materials; 5. purchase price of immaterial assets such as patents, licences, know-how, and unpatented technical knowledge up to the amount representing 50% of total expenditure eligible for the support, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended for the implementation of goal-oriented projects, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets and will remain the property of the supported enterprise for a period of no less than five years following project completion; 6. instalments of the repaid amount of the initial value of the land, buildings and structures, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that the leasing agreement has been entered into for a period of at least 5 years following the expected date of project completion, except for a lease back; 7. instalments of the repaid amount of the initial value of assets other than those referred to in Item 6 or of immaterial assets, paid by the lessee and due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the lessee, except for a lease back. <p>The assets purchase price is classified as expenditure eligible for the support, provided that the assets acquired are new.</p> <p>In the case of an enterprise conducting business activity in the transport sector, the expenditure eligible for the support intended for the implementation of the outcome of research and development work does not include expenditure on the purchase of means of transport.</p> |
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| Criteria | <ul style="list-style-type: none"> • the project is innovative in nature • the project meets the criteria specified for a goal-oriented project in the Act of 8 October 2004 <i>on the Rules Governing Financing of Education (Journal of Laws No. 238, Item 2390, as amended)</i>, • the project is in line with the objectives of Measures 1.4. and 4.1. of OP IE, • the project is related to initial investment meaning investment in material and immaterial assets related to the setting-up of a new establishment, the extension of an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment (this criterion applies only to the implementation-related part of the project), • there is a market demand for the project/technology/service constituting the project's result, thus confirming the project's profitability, • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • the applicant has the technical capacity and the necessary R&D staff to conduct research work or has specified the entity to perform such work, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006, • the applicant is capable of implementing the outcome of the research-related part of the project, • the applicant is capable of financing the project, • the expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and goals of the project, • the project timetable enables proper and timely implementation, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project. |
| Which Measure? | 3.1. Initiating innovative activities |
| For what? | <p>Projects related to:</p> <ul style="list-style-type: none"> • search for and evaluation of innovative concepts presented by potential entrepreneurs, • preparatory work intended to establish a new enterprise based on such a concept (the so-called pre-incubation), • capital investment in a newly founded enterprise (equivalent of EUR 200 thousand calculated at the exchange rate applicable as at the date of award of the aid, less than 50% of shares held in the company by the institution supporting establishment of innovative enterprises). |
| Who is eligible? | Institutions supporting establishment of innovative enterprises, e.g. incubators, including incubators of academic entrepreneurship, centres of technology and innovation transfer, technology accelerators, research and technology parks. |
| What can be financed? | <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project supported, as well as of persons managing the said project; 2. business trips of persons involved in the implementation of the project, settled at the rates provided for in the regulations concerning the values of and rules governing the amounts payable to an employee in a state or self-government unit financed with the state budget in connection with a business trip; 3. purchase of new fittings, equipment and devices intended to be used by the |

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| | <p>company granted with support for the initiation of innovative activities;</p> <ol style="list-style-type: none"> 4. purchase of software, licences and other immaterial assets; 5. purchase of services, in particular transport, telecommunications, postal and public utility services, provided that the rates thereof correspond to those prevailing on the market; 6. costs of rental and use of premises; 7. costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the project supported, but no longer than for the period of project implementation; 8. purchase of office supplies and consumables; 9. renovations, repairs or adaptation of premises; 10. translation and printing of materials and publications; 11. promotional and informational activities, provided that these convey the information that the project concerned is implemented with a support from the European Union budget; 12. accounting, legal, consultancy and expert services; 13. instalments of the repaid amount of the initial value of material and immaterial assets, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement; 14. costs of training courses necessary for the project implementation, attended by persons involved in the implementation of the project, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 - 13; 15. financial audit of the expenditure referred to in Items 1 – 14, provided that it is carried out by chartered auditors and the price of the audit corresponds to the prevailing rates on the market of audit services; 16. acquisition of shares in a company established as a result of the activities supported under Measure 3.1. in the amount representing less than 50% of total shares of the said company, where the value of these shares plus the value of the material and immaterial assets provided to the company and purchased with the aid funds earmarked for the initiation of innovative activities may not exceed, together with the other <i>de minimis</i> aid received by the micro-, small or medium-sized enterprise from various sources and in various forms in the current calendar year as well as in the two preceding calendar years, the amount of EUR 200 thousand and in the case of a micro-, small or medium-sized enterprise conducting business activity in the road transport sector EUR 100 thousand. <p>The amount of support for the initiation of innovative activities may represent up to 100% of expenditure eligible for the support.</p> |
| Criteria | <ul style="list-style-type: none"> • the project is in line with the objectives and scope of the measure and guidelines of Programme 3.1., • the activities planned will have a positive impact on the improvement of innovativeness and competitiveness of the industry the applicant's project is related to, • the applicant provides the financial, technical and organisational resources necessary to implement the project, • persons involved in the project implementation have knowledge on the implementation of the outcome of R&D work or on the transfer of technologies, as well as knowledge of the industries the applicant plans to specialise in while conducting incubation activities, • persons involved in the project implementation have experience (2 years at a minimum) and necessary qualifications in the area of analyses and commercialisation of innovative projects, as well as in the investment in companies in the sector of micro-, small and medium-sized enterprises (including exit of the investment), |

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| | <ul style="list-style-type: none"> the project provides for technical support (in the form of consultancy, training and information) to incubated entities in respect of the setting-up and management of an enterprise, the applicant provides consultancy support in the area of testing and introduction of a new technology on the market (legal and technical aspects, establishment of distribution channels, etc.), the strategy and the methodology contained therein are coherent with the area of activity of the incubator as regards the search for, evaluation and selection of innovative concepts/projects to be incubated, the strategy concerning capital entry provides for a minimum (not lower than 50%) share of private capital in the implementation of part II of the project (capital entry in a newly founded enterprise), the strategy concerning capital entry provides for a sustainability of the project implemented, i.e. for the incubator's self-financing following project completion for a period of no less than 5 years, and specifies indicators showing the project's ability to self-finance and sets the deadline for the achievement of such an ability to self-finance, planned expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and objectives of the project, the promotion and information channels disseminating knowledge of the project, provided for in the project, are adequate to and in line with the scope thereof, implementation of the project will result in an increase in the number of enterprises operating based on innovative solutions, the applicant ensures sustainability of the project's results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, the product and result indicators are objectively verifiable, reflect the assumed goals of the project, and are adequate to a particular type of the project, the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
| Which Measure? | 4.2. Stimulating R&D activities of enterprises and support in the area of industrial design |
| For what? | <ul style="list-style-type: none"> support for the development of R&D activities in enterprises, including for the transformation of enterprises into research and development centres (satisfying the requirements laid down in the <i>Act on Certain Forms of Support for Innovation Activity</i>), comprising purchase of consultancy services as well as of material and immaterial assets related to the carrying out of R&D work in enterprises, support in the area of development of an industrial design or a utility model and implementation thereof in the production process. |
| Who is eligible? | Entrepreneurs |
| How much? | <u>Maximum value of support:</u> <ul style="list-style-type: none"> PLN 21 million for the investment-related part PLN 1 million for the training-related part PLN 600 thousand for the consultancy-related part |
| What can be financed? | <ol style="list-style-type: none"> costs of transfer of ownership of land or of perpetual usufruct of land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> the land is necessary in order to implement the project, |

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| | <ul style="list-style-type: none"> • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of purchase, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; <ol style="list-style-type: none"> 2. costs of transfer of ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the real property is necessary in order to implement the project, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the date of purchase, • the entrepreneur submits an opinion of a surveyor confirming that the real property may be used for the purpose concerned, which is in line with the goals of the project supported, or specifying the scope of necessary changes or improvements, • in the period of 7 years preceding the date of purchase the real property was not purchased with the use of national public funds or the EU funds, • the real property will be used solely in line with the goals of the project supported; 3. the purchase price or costs of manufacture of assets other than those referred to in Items 1 and 2, related to the carrying out of industrial research and development work or to the development and implementation of an industrial design or a utility model in a production process by an enterprise, provided that the assets purchased must be new, except for the assets purchased by micro-, small or medium-sized enterprises, where: <ul style="list-style-type: none"> • the price of the second-hand assets does not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase these assets were not purchased with the use of any public funds; 4. purchase price of construction works and building materials; 5. purchase price of immaterial assets such as patents, licences, know-how, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended for the enhancement of the research and development potential or support in the area of design, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets of and will remain the property of the supported enterprise for a minimum period of 5 years or, in the case of a micro-, small or medium-sized enterprise, 3 years following project completion; 6. instalments of the repaid amount of the initial value of the land, buildings and structures paid by the lessee until the date of project completion and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that the leasing agreement has been entered into for a period of at least 5 years and, in the case of micro-, small and medium-sized enterprises, for at least 3 years following the expected date of project completion; 7. instalments of the repaid amount of the initial value of assets other than those referred to in Item 6 or of immaterial assets, paid by the lessee and due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the lessee, except for a lease back; 8. cost of purchase by the enterprise of preparatory analyses and consultancy services related to the investment, however these services may not be an element of the enterprise's permanent or temporary activity, or be related to the |
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| | <p>on-going operating expenses of the enterprise;</p> <p>9. expenses on the purchase of specialist training courses directly related to the project implementation, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 – 8, including expenses on:</p> <ul style="list-style-type: none"> • training staff, • trips of the training staff and trainees, • other current expenses, including on materials and supplies, • depreciation of tools and equipment only to the extent that these are used for the purposes of the training, • consultancy services to the extent that these are related to the training conducted, • remuneration of trainees, along with non-remuneration costs of employment, including social security and health insurance contributions, calculated for the period when these persons are actually present at the training course, up to the total amount of the other expenditure eligible for the support, specified in the five Items presented above; <p>In the case of an undertaking other than a micro-, small or medium-sized enterprise, expenditure on the acquisition of the immaterial assets referred to in Item 5 above is classified as eligible for the support up to the amount representing 50% of the expenditure eligible for the support, referred to in Items 1-4 and 6-7.</p> <p>In the case of an enterprise conducting business activity in the transport sector, the expenditure eligible for the support referred to above does not include expenditure on the purchase of means of transport.</p> |
| Criteria | <ul style="list-style-type: none"> • the applicant or the entity having capital links with it has conducted R&D work or incurred expenses on R&D in the recent 12 months, • the project is in line with the objectives and scope of Measure 4.2. of OP IE, • the project is related to initial investment meaning investment in immaterial assets related to the setting-up of a new establishment, the extension of an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment, • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following completion of the investment project, • the applicant has the resources enabling implementation of the projects (e.g. know-how, experienced staff, including R&D staff, technical potential), • the expenditure planned is eligible under a given measure, justified, reasonable and adequate to the scope and goals of the project, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant's ability to finance the project, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
| Which Measure? | 4.4. New investment of a high innovation potential |
| For what? | Investment projects (including necessary training and consultancy activities) involving a purchase or implementation of new (applied for no longer than 3 years in the world or whose level of dissemination throughout the world in a given industry does not exceed 15%) technological solutions in production and services (purchase of necessary material |

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| | <p>and immaterial assets related directly to the purchase and operation of material assets), including those leading to a reduction in the harmful environmental impact, such as: reduction of the energy, materials and water consumption in a production process, or provision of services resulting in a creation of a new or substantially improved product or service.</p> <p>In addition, as part of the investment also new marketing or organisational solutions (including, for example, logistic and distribution solutions as well as ones related to IT systems and management) contributing to improved productivity and effectiveness will be supported, as well as purchase of necessary material assets and of immaterial assets related to the introduction of organisational changes.</p> <p>Applications related exclusively to training and consultancy projects or projects introducing changes of organisational or marketing nature are not allowed, but these may be a component of an investment project.</p> |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Own contribution: As shown on the Map of Regional Aid</p> <p>Value of eligible expenditure: No less than PLN 8 million and no more than PLN 160 million</p> <p>Minimum value of support granted: PLN 2.4 million (30% of PLN 8 million)</p> <p>Maximum value of support granted:</p> <ul style="list-style-type: none"> • for the investment-related part: PLN 40 million • for consultancy services: PLN 1 million • for the training-related part: PLN 1 million |
| What can be financed? | <p>The expenditure eligible for support includes expenditure on:</p> <ol style="list-style-type: none"> 1. costs of transfer of ownership of land or of perpetual usufruct of land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> • the land is necessary in order to implement the project, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of purchase, and, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; 2. costs of transfer of ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the real property is necessary in order to implement the project, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the date of purchase, • the entrepreneur submits an opinion of a surveyor confirming that the real property may be used for the purpose concerned, which is in line with the goals of the project supported, or specifying the scope of necessary changes or improvements, • in the period of 7 years preceding the date of purchase the real property was not purchased with the use of national public funds or the EU funds, and • the real property will be used solely in line with the goals of the project supported; 3. the purchase price or costs of manufacture of assets other than those referred to in Items 1 and 2, provided that the assets acquired are new except for the assets acquired by micro-, small or medium-sized enterprises, where: <ul style="list-style-type: none"> • the price of the second-hand assets does not exceed the market value thereof, established as at the date of purchase, and is lower than the |

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| | <ul style="list-style-type: none"> price of similar new assets, • the seller submits a statement specifying the seller of the assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase these assets were not purchased with the use of any public funds; <ol style="list-style-type: none"> 4. purchase price of construction works and building materials; 5. purchase price of immaterial assets such as patents, licences, know-how, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended for new investment of high innovation potential, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as the supported entrepreneur's assets and will remain in his enterprise for a minimum period of 5 years or, in the case of a micro-, small or medium-sized enterprise, 3 years following completion of the investment project; 6. instalments of the repaid amount of the initial value of the land, buildings and structures paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that the leasing agreement has been entered into for a minimum period of 5 years or, in the case of micro-, small and medium-sized enterprises, 3 years following the expected date of project completion; 7. instalments of the repaid amount of the initial value of assets other than those referred to in Item 6 or of immaterial assets, paid by the lessee and due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the lessee, except for a lease back; 8. cost of purchase by a micro-, small or medium-sized enterprise of preparatory analyses and consultancy services related to the investment project, however, these services may not be an element of the enterprise's permanent or temporary activity, or be related to the on-going operating expenses of the enterprise; 9. expenses on the purchase of specialist training courses necessary for the proper implementation of the investment project, up to the amount representing 10% of the total expenditure eligible for the support referred to in Items 1 – 8, including expenses on: <ul style="list-style-type: none"> • training staff, • trips of the training staff and trainees, • other current expenses, including on materials and supplies, • depreciation of tools and equipment only to the extent that these are used for the purposes of the training, • consultancy services to the extent that these are related to the training conducted, • remuneration of trainees, along with non-remuneration costs of employment, including social security and health insurance contributions, calculated for the period when these persons are actually present at the training course, up to the total amount of the other expenditure eligible for the support, specified in the five items above; <p>In the case of an undertaking other than a micro-, small or medium-sized enterprise, expenditure on the acquisition of the immaterial assets referred to in Item 5 above is classified as eligible for the support up to the amount representing 50% of the expenditure eligible for the support, referred to in Items 1-4 and 6-7.</p> <p>In the case of an enterprise conducting business activity in the transport sector, expenditure eligible for the support does not include expenditure on the purchase of means of transport.</p> |
| Criteria | <ul style="list-style-type: none"> • the project is in line with the objectives and scope of Measure 4.4. of OP IE, |

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| | <ul style="list-style-type: none"> • the project is related to initial investment meaning investment in material and immaterial assets related to the setting-up of a new establishment, the extension of an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment, related to the application of new technological solutions leading to a creation and introduction of a new or substantially improved product on the market, • the investment consists in a purchase or implementation of a technological solution which has been applied in the world for no longer than 3 years or of a technology whose level of dissemination throughout the world in a given industry does not exceed 15%, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project is financially profitable, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant's ability to finance the project, • the expenditure specified by the applicant is eligible under a given measure, justified and necessary for the attainment of the results planned, • the applicant has resources guaranteeing implementation of the project (e.g. know-how, experienced staff, or technical infrastructure), • the applicant holds the licences and permits required to implement the investment project (if applicable), • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
| Which Measure? | <p>4.5. Support for investment of considerable importance to the economy</p> <p>4.5.1. Support for investment in the production sector</p> <p>4.5.2. Support for investment in the modern services sector</p> |
| For what? | <p>Under Sub-measure 4.5.1. Support for investment in the production sector: New investment of innovative nature (e.g. innovative technologies, innovative products) involving purchase or implementation of a technological solution which has been applied in the world for a period of no more than 3 years or whose level of dissemination throughout the world in a given industry does not exceed 15%, and which meets all the following conditions:</p> <ul style="list-style-type: none"> • eligible expenditure of no less than PLN 160 million, and • net increase in jobs of no less than 200 persons. <p>Under Sub-measure 4.5.2. Support for investment in the modern services sector: New investment involving purchase of material and immaterial assets, and net increase in jobs of no less than 100 persons, leading to an establishment or expansion of:</p> <ul style="list-style-type: none"> • shared service centres (e.g. finances, accounting, human resources management, administration, banking and insurance resources, market research), • IT centres (e.g. software development, applications testing, network designing and implementation, product optimisation, database management). <p>New investment of eligible expenditures more than 2 mln PLN related to a commencement of R&D activity, involving purchase of material and immaterial assets, and net increase in jobs of no less than 10 persons of R&D staff, leading to an</p> |

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| | establishment of R&D centres (e.g. engineering services centres, quality centres) which do not have to meet the requirements laid down in the Act on Certain Forms of Support for Innovation Activities. |
| Who is eligible? | 4.5.1 – enterprises 4.5.2 – enterprises (preferred SME) |
| How much? | Amount of support: <ul style="list-style-type: none"> • for Sub-measure 4.5.1. the support accounts 25% of eligible expenditures • for Sub-measure 4.5.2. the support accounts 30% of eligible expenditures (with exclusion of R&D projects) • for R&D projects realized under Sub-measure 4.5.2.: <ul style="list-style-type: none"> ○ for the investment part of project: according to Map of Regional Aid i.e. maximum amount of support – 70% of eligible expenditures, ○ for the training part of project: PLN 1 million (35% of the total value of eligible expenditures of the training part of the project for large enterprises and 45% for SME). <p>Minimum project value: Under Sub-measure 4.5.1. - PLN 160 million.</p> |
| What can be financed? | <ol style="list-style-type: none"> 1. costs of acquisition of ownership of or perpetual usufruct of land up to the amount representing 10% of the total expenditure eligible for aid to new investment; 2. costs of acquisition of ownership of or perpetual usufruct of a developed real property; 3. costs of rental or lease of real properties strictly related to a new investment; 4. the purchase price or costs of manufacture of material assets, including: <ul style="list-style-type: none"> • buildings and structures, provided that the purchase thereof is directly related to the goals of the investment project supported, • machines and equipment, • tools, devices and apparatuses, • technical equipment and technical infrastructure for office work, • technical infrastructure related to the new investment, where building of the technical infrastructure devices is understood as road finishing works or road modernisation, as well as a construction of water-supply, sewerage, heat-distribution, electricity, gas and telecommunications cables/pipes or installations under the ground, on the ground or above the ground; 5. purchase price along with the costs of installation of immaterial assets related to a transfer of technologies in the form of patents, licences or unpatented technical knowledge, if these meet all the conditions below: <ul style="list-style-type: none"> • they will be used only in the enterprise which has been granted support, • they will be amortised in accordance with the accounting regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as the supported enterprise’s assets and will remain therein for a period of no less than five years or, in the case of a micro-, small or medium-sized enterprise, for at least three years; 6. cost of installation and start-up of material assets; 7. purchase price of construction works or building materials, provided that these are directly related to the goals of the investment project which has |

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| | <p>been granted support for new investment.</p> <p>In the case of undertakings other than micro-, small or medium-sized enterprises, the costs referred to in Item 5 are taken into account up to the amount representing 50% of the total expenditure eligible for the aid to new investment.</p> <p>The costs related to the acquisition of rented or leased material assets other than real property are taken into account only when the rental or lease is in the form of a financial leasing and provides for an obligation to purchase the material asset concerned upon the expiration of the rental or lease term. As regards the rental or lease of a real property, the said rental or lease must be for a period of no less than five years or, in the case of micro-, small and medium-sized enterprises, three years following completion of the investment project.</p> <p>In the case of an enterprise conducting business activity in the transport sector, the expenditure eligible for the support does not include expenditure on the purchase of means of transport.</p> <p>Assets purchased by an undertaking other than a micro-, small or medium-sized enterprise must be new.</p> <p>If second-hand material assets are purchased, the following conditions should be met:</p> <ul style="list-style-type: none"> • the price of the second-hand assets does not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the material assets, as well as the place and date of purchase thereof, • in the period of 7 years these assets were not purchased with the use of any public funds. <p>The costs of investment in material and immaterial assets related to the implementation of new investment are decreased by the value added tax, unless under separate regulations the enterprise is not entitled to VAT refund or deduction.</p> <p><u>The costs of job creation</u> eligible for the support are the two-year costs of new employment, comprising the costs of gross remuneration of such staff plus mandatory payments related to their employment, incurred by the employer since the date of employment.</p> <p>The costs eligible for aid <u>to specialist training</u> include the following costs incurred after the date of obtainment of a <u>confirmation</u> that the project concerned, subject to a detailed verification of the application for aid, is eligible for the support:</p> <ol style="list-style-type: none"> 1. remuneration and mandatory social security contributions of the training staff; 2. costs of trips of the training staff and trainees; 3. costs of accommodation of the training staff; 4. other current expenses, including on materials and supplies related to the training; 5. depreciation of tools and equipment to the extent that these are used for the purposes of the training; 6. advisory and consultancy services to the extent that these are related to the training. <p>The expenditure eligible for support includes also the costs of employment of a person,</p> |
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| | <p>incurred by the employer in the period when the employee attends a training course, except for the costs incurred in the period when the said employee produced goods or provided services – up to the amount of the sum total of the expenditure referred to above (in Items 1 – 6).</p> <p><u>Support for consultancy services provided by external consultants</u> is granted in accordance with the relevant regulations.</p> <p>Support for consultancy services provided by external consultants may be granted on condition that the said consultancy services are closely related to the investment project implemented. The support may not be provided for permanent consultancy services related to the on-going operating activity of an enterprise, such as tax consultancy, permanent legal services or marketing consultancy.</p> |
| Criteria | <p><u>4.5.1.</u></p> <ul style="list-style-type: none"> • the investment consists in a purchase or implementation of a technological solution which has been applied in the world for no longer than 3 years or whose level of dissemination throughout the world in a given industry does not exceed 15%, • the project is in line with the objectives and scope of Measure 4.5., • the project is related to initial investment meaning investment in material and immaterial assets related to the setting-up of a new establishment, the extension of an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment related to the application of new technological solutions leading to a creation and introduction on the market of a new or substantially improved product, • the project is financially profitable, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant's ability to finance the project, • planned expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and objectives of the project, • the applicant has resources guaranteeing implementation of the project (e.g. know-how, experienced staff, or technical infrastructure), • the applicant holds the licences and permits required to implement the investment project (if applicable), • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. <p><u>4.5.2.</u></p> <ul style="list-style-type: none"> • the applicant is capable of carrying out research work, • the applicant is capable of commercialising the outcome of research work, • the project is in line with the objective and scope of Measure 4.5., • the project is related to initial investment meaning investment in material and immaterial assets related to the setting-up of a new establishment, the extension of |

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| | <p>an existing establishment, diversification of the output of an establishment into new additional products or a fundamental change in the overall production process of an existing establishment, related to the application of new technological solutions leading to a creation and introduction on the market of a new or a substantially improved product,</p> <ul style="list-style-type: none"> • the project is financially profitable, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant’s ability to finance the project, • planned expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and objectives of the project, • the applicant has resources guaranteeing implementation of the project (e.g. know-how, experienced staff, or technical infrastructure), • the applicant holds the licences and permits required to implement the investment project (if applicable), • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • the product and result indicators are objectively verifiable, reflect the project’s goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006 • type of investment: <ul style="list-style-type: none"> ○ R&D, ○ IT centres, ○ Shared service centres, • the project provides for a net increase in jobs of: <ul style="list-style-type: none"> ○ For the R&D sector: more than 10, ○ For other sectors: more than 100, • the planned percentage of employees holding higher-education degrees in the total number of the newly-employed exceeds 50%, • the investment project is located on areas preferred due to their GDP <i>per capita</i> and the unemployment level (according to NUTS 3), • the project’s result will be competitive to the products, technologies or services available on the market in terms of its: <ul style="list-style-type: none"> ○ price, ○ quality, • as a result of the project implementation co-operation with entities in the SME sector will be initiated. |
| Which Measure? | 8.1. Support for business activity in the field of electronic commerce |
| For what? | Implementation of individual projects by micro- and small enterprises conducting business activity for no longer than one year since the date of registration, intended to provide services in the electronic form and, possibly, create digital products necessary for the provision of such services, which will be co-financed for a period of 24 months of the date of commencement of implementation of the project specified in the agreement on the co-financing. |
| Who is eligible? | Micro – and small size enterprises as well as capital companies in organization |
| How much? | Amount of support: The amount of support may represent up to 85% of the project’s expenditure eligible for |

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| | <p>the support intended for business activity in the area of electronic commerce.</p> <p>Value of the project's eligible expenditure: May not be lower than PLN 20 thousand and higher than PLN 1 million.</p> |
| <p>What can be financed?</p> | <ol style="list-style-type: none"> 1. purchase price of services leading to the creation of digital products, in particular purchase price of IT, technical and consultancy services; 2. purchase price of services related to the provision and updating of electronic services, in particular purchase price of IT, technical and consultancy services; 3. gross remuneration and mandatory social security contributions of persons involved in the implementation of the project supported, paid with the payer's own funds; 4. purchase price of auxiliary services: transport, telecommunications, postal and public utility services provided on market terms; 5. purchase price of accounting, legal, expert and consultancy services; 6. purchase price of office supplies and consumables; 7. costs of rental and use of premises; 8. purchase price of translation services; 9. costs of printing of materials and of publications; 10. costs of promotional and informational activities disseminating information on the financial support provided from the European Union budget to the project; 11. purchase price of preparatory analyses and consultancy services related to a preparation and implementation of the project supported; 12. purchase price of immaterial assets such as patents, licences or unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project supported, • they will be amortised in accordance with separate regulations, and • they will be acquired from third parties on market terms; 14. purchase price of new material assets constituting electronic equipment closely related to the implementation of the project supported; 15. purchase price of second-hand material assets constituting electronic equipment closely related to the implementation of the project supported, where: <ul style="list-style-type: none"> • the price of the second-hand assets constituting electronic equipment does not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the material assets constituting electronic equipment, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase of the assets for the purposes of the project, these second-hand assets constituting electronic equipment were not purchased with the use of any public funds; 16. instalments of the repaid amount of the initial value of the material assets referred to in Items 14 and 15, and of immaterial assets referred to in Item 13, paid by the lessee and due to the lessor under a leasing agreement leading to a transfer of ownership of these assets to the lessee; where the leasing should be understood as the leasing within the meaning of income tax regulations; 17. purchase price of specialist training related directly to the launch and operation of an electronic service, provided to persons involved in the implementation of the project supported and necessary for the implementation thereof, up to the amount representing 10% of the total eligible expenditure referred to in Items 1 – 16, but not exceeding EUR 1 million. |
| <p>Criteria</p> | <ul style="list-style-type: none"> • the subject of the project is in line with the objectives of OP IE and of Measure 8.1. of OP IE, • the project responds to defined needs of an identified group of customers, • the project consists in a creation and provision of services in an electronic form and, possibly, creation of digital products necessary for the provision of such |

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| | <p>services,</p> <ul style="list-style-type: none"> • a concept of promotion of the digital service among potential customers has been presented, • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • planned expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and objectives of the project, • the funds will be utilised in an effective manner, • the project is technically feasible; a timetable of project implementation is clear, detailed and feasible, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
| Which Measure? | 8.2. Support for the implementation of electronic business of the B2B type |
| For what? | <p>Projects of technical (IT) and organisational nature, leading to an implementation of business processes in the electronic form, involving three or more co-operating enterprises.</p> <p>A typical project involves implementation of new or integration of the existing IT systems in enterprises, or implementation of new systems with a view to enabling automatisisation of the exchange of information between the systems in co-operating enterprises.</p> <p>The support will not be provided to any innovation clusters which may apply for the co-financing under other priority axes of OP IE and ROPs.</p> <p>The project will be provided with co-financing for a maximum period of 24 months.</p> |
| Who is eligible? | Micro-, small or medium-sized enterprises |
| How much? | <p>Amount of support:</p> <p>For a project, intended for the implementation of electronic business of the B2B type may not be lower than PLN 20 thousand and, at the same time, may not exceed PLN 2 million.</p> <p>Minimum own contribution:</p> <p>A beneficiary should provide financing to the project in the part thereof not eligible for the support, where no less than 30% of eligible expenditure will be covered with the beneficiary's own funds raised from sources other than public aid.</p> |
| What can be financed? | <ol style="list-style-type: none"> 1. purchase price of immaterial assets such as patents, licences or unpatented technical knowledge, in particular software necessary for the implementation of an electronic business solution of the business-to-business type, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support, • they will be amortised in accordance with separate regulations, and • they will be acquired from third parties on market terms; 2. purchase price of new material assets, in particular ones that constitute electronic equipment closely related to the implementation of the project supported; 3. purchase price of second-hand material assets, in particular ones that constitute electronic equipment closely related to the implementation of the project supported, where: |

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| | <ul style="list-style-type: none"> • the price of the second-hand assets may not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the material assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase of the assets for the purposes of the project, these second-hand assets were not purchased with the use of any public funds; <ol style="list-style-type: none"> 4. instalments of the repaid amount of the initial value of the immaterial assets referred to in Item 1 and of material assets referred to in Items 2 and 3, paid by the lessee and due to the lessor under a leasing agreement leading to a transfer of ownership of these assets to the lessee, except for a lease back; where the leasing should be understood as the leasing within the meaning of income tax regulations; 5. purchase price of construction works and building materials; 6. purchase price of preparatory analyses and expert, legal and consultancy services related to the project, in particular in the area of business process reengineering, enterprise reorganisation, separation of businesses, separation of tasks and establishment of virtual enterprises, provided by external entities, up to the amount representing 50% of the expenditure actually incurred on that purpose, however such services may not be an element of permanent or temporary activity of the enterprise concerned or be related to current operating expenses; 7. gross remuneration and mandatory social security contributions of persons involved in the implementation of the project supported, paid with the payer's own funds; 8. expenses on the promotion of solutions implemented, conducted in the electronic and traditional form, including on information and promotional activities disseminating information on the financial support provided to the project from the European Union budget; 9. purchase price of specialist training for persons involved in the implementation of the project supported and necessary for the implementation of an electronic business solution of the B2B type, up to the amount representing 10% of the total eligible expenditure referred to in Items 1 – 8, but no more than EUR 1 million. <p>In the case of an enterprise conducting business activity in the transport sector, the expenditure eligible for the support does not include expenditure on the purchase of means of transport or transport equipment.</p> <p>Support may be provided to reimburse up to 70% of eligible expenditure under a project related to the support for the implementation of electronic business of the B2B type, however:</p> <ol style="list-style-type: none"> 1. aid with regard to expenses related to a promotion of the B2B electronic solutions implemented, expenses on information and promotional activities disseminating information on the support provided to the project implemented from the European Union budget, as well as to expenses on remuneration of persons involved in the implementation of the project supported is granted up to the amount representing 100% of the expenditure incurred thereon; 2. aid with regard to consultancy services may not exceed 50% of the eligible expenditure incurred thereon; 3. aid with regard to training is granted in compliance with the limits and aid intensity regulations. |
| Criteria | <ul style="list-style-type: none"> • the subject of the project is in line with the objectives of OP IE and of Measure 8.2. |

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| | <p>of OP IE,</p> <ul style="list-style-type: none"> • the project responds to defined needs of the applicant and of the co-operating enterprises, • the project enhances effectiveness of the processes used by the applicant in co-operation with its business partners, • planned expenditure is eligible under a given measure, justified, reasonable and adequate to the scope and objectives of the project, • the project provides for the application of innovative IT solutions, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of an activity, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006, • the funds will be utilised in an effective manner, • the applicant ensures sustainability of project results for a minimum period of 5 years or, in the case of SMEs, 3 years following project completion, • the project is technically feasible; a timetable of project implementation is clear, detailed and feasible. |
| Which Measure? | 8.4. Providing access to the Internet at the “last mile” stage |
| For what? | Co-financing of a development and maintenance of a dedicated data communications infrastructure, created between the nearest or the most effective Internet distribution point and the target group(s). On the area of a single commune/municipality more than one project of this type may be implemented. |
| Who is eligible? | Micro-, small and medium-sized enterprises Non-governmental non-profit organisations |
| How much? | Minimum amount of co-financing: PLN 30 thousand |
| What can be financed? | <p>The expenditure eligible for support includes expenditure on:</p> <ol style="list-style-type: none"> 1. acquisition of immaterial assets such as patents, licences, <i>know - how</i> and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project provided with support intended, • they will be utilized solely in a frame of the enterprise supported, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms; 2. the purchase price or costs of manufacture of assets: <ul style="list-style-type: none"> • equipment and machineries, • apparatuses , tools and equipment, • technical infrastructure related to new investment. 3. cost of second-hand assets, indicated in item 2, provided that: <ul style="list-style-type: none"> • the price of the second-hand assets may not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the material assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase of the assets for the purposes of the project, these second-hand assets were not purchased with the use of any public funds; 4. instalments of the repaid amount of the initial value of the immaterial assets referred to in Item 1 and of material assets referred to in Items 2 and 3, paid by the lessee and due to the lessor under a leasing agreement leading to a transfer |

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| | <p>of ownership of these assets to the lessee, except for a lease back;</p> <ol style="list-style-type: none"> 5. costs of acquisition of ownership of or perpetual usufruct of land up to the amount representing 10% of the total expenditure eligible for the project, provided that: <ul style="list-style-type: none"> • the land is necessary for project implementation, • the entrepreneur submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of purchase, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds, and; 6. instalments of the repaid amount of the initial value of the land, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that the leasing agreement has been entered into for a period of at least 3 years following the expected date of project completion, except for a lease back; 7. purchase price of construction works and building materials; 8. expenses on the purchase of specialist training courses directly related to the project implementation, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 – 8, including expenses on: <ul style="list-style-type: none"> • training staff, • trips of the training staff and trainees, • other current expenses, including on materials and supplies, • depreciation of tools and equipment only to the extent that these are used for the purposes of the training, • consultancy services to the extent that these are related to the training conducted, • remuneration of trainees, along with non-remuneration costs of employment, including social security and health insurance contributions, calculated for the period when these persons are actually present at the training course, up to the total amount of the other expenditure eligible for the support, specified in the five Items presented above, • other necessary organizational costs; <p>In the case of an enterprise conducting business activity in the transport sector, the expenditure eligible for the support referred to above does not include expenditure on the purchase of means of transport.</p> <p><u>The costs of job creation</u> eligible for the support are the two-year costs of new employment, comprising:</p> <ol style="list-style-type: none"> 1. the costs of gross remuneration, 2. mandatory social insurance payments, incurred by the payer of these payments. |
| Criteria | <ul style="list-style-type: none"> • the subject of the project is in line with the objectives of OP IE and of Measure 8.4. of OP IE, • the beneficiary has adequate technical and human resources enabling implementation of the project, • the beneficiary has experience in the implementation and management of projects in the areas the competition procedure relates to, • the need to implement the project on a given area has been demonstrated, • the technical solutions proposed are effective and take account of the specificity of the area on which the project is to be implemented, • the timetable is transparent, feasible and provides for the time necessary to carry out tender procedures as well as takes into consideration possible impact of |

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| | <p>external factors,</p> <ul style="list-style-type: none"> • on the area covered by the project also projects under the other measures of the 8th priority axis are planned to be implemented (in particular under Measure 8.3.), • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006, • social and economic benefits to be derived from the implementation of the project have been demonstrated, • planned expenditure is justified, reasonable and adequate to the scope and objectives of the project, • the funds are utilised in an effective manner |
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| Operational Programme Human Capital | |
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| Which Measure? | 4.2. Development of skills of the R&D system staff and increasing awareness of the importance of research to economic growth |
| For what? | <ul style="list-style-type: none"> • projects related to improvement of skills of the R&D system's staff (e.g. courses, training sessions, post-graduate studies) in the area of management of research and development work, and commercialisation of the outcome of research (including in the area of protection of intellectual and industrial property), • projects related to an increase of the awareness, on the part of the R&D system's staff, of the importance of and rules governing research and development work for the economy, as well as of the needs of the R&D sector and the economy in this respect, • projects disseminating the achievements of the Polish and the world's science in the process of education at the higher level. |
| Who is eligible? | All entities |
| How much? | Minimum value of the project: PLN 50 thousand |

2. Support for export

| Operational Programme Innovative Economy | |
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| Which Measure? | 6.1. Passport to Export |
| For what? | <p>Measure 6.1. Passport to Export: two types of project performed in two following stages may receive subsidy:</p> <p>Stage I: consultancy services for elaboration of Export Development Plan, in particular related to:</p> <ol style="list-style-type: none"> 1. analysis of enterprises' competitiveness position and target markets indication for export activity in the area products or services; 2. target markets research, in particular through carrying research on legal acts, regulations, procedures, business practices and rules required to be complied with in order for a given product or service to gain access to the market chosen; 3. indication and justification of selection of at least two actions of Stage II which will be realized by an enterprise in order to enter into selected markets; <p>Stage II: implementation of Export Development Plan elaborated in Stage I using at</p> |

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| | <p>least two of the following actions where one of them must be an action indicated in points 3 – 6 below:</p> <ol style="list-style-type: none"> 1. participation in trade fairs and exhibition events abroad as the exhibitor, 2. participation in business missions organised abroad, 3. search for and selection of business partners on the target market, 4. obtainment of necessary documents allowing introduction of the goods or services on the foreign market chosen, 5. advisory in strategy of financing export activity and undertaking 6. advisory in elaboration of enterprise’s effigy onto selected target markets. <p>The pre-condition to apply for subsidy for implementation of Export Development Plan under Measure 6.1 is prior elaboration of Export Development Plan under the Ist Stage. The time frame for elaboration of Export Development Plan cannot exceed 6 months. The time frame of implementation of the Export Development Plan cannot exceed 24 months. The realization of projects under stages I and II may be commenced as of the day next to the date of application submission at the earliest. Within the time frame of Measure 6.1 realization it is possible to obtain as one subsidy for elaboration and implementation of the Export Development Plan while obtaining subsidy under the Ist Stage does not determine obtaining subsidy under the IInd Stage at the same time. It is possible to apply only for the Ist Stage action.</p> |
| Who is eligible? | SME |
| How much? | <p>Maximum amount of support: PLN 150 thousand per project</p> <p>Minimum own contribution: 50% (except for consultancy services: co-financing of 100% of expenses)</p> |
| What can be financed? | <p>The expenditure eligible for support under the “Passport to export” programme includes expenditure on:</p> <ol style="list-style-type: none"> 1. consultancy services in the area of: <ul style="list-style-type: none"> • selection of the target market for the export activity or sales on the Single European Market, hereinafter referred to as “SEM” (intra-Community supply of goods), • regulations, procedures, prevailing customs and rules required to be complied with in order for a given product, service or capital to gain access to the market chosen, including to SEM or to any third country market, • available instruments of financial support for an exporter or seller of services or goods on SEM, including export-related insurance issues, provided by any of the consultancy institutions selected by the Polish Agency for Enterprise Development in a competition procedure; 2. search for and selection of business partners on the target market, including: <ul style="list-style-type: none"> • purchase of databases, • costs of commissioning or purchasing the results of marketing analyses for the target market chosen under the project, • development and production of promotional materials, • organisation of meetings, presentations, exhibitions and shows outside the business partner’s offices, • costs of travel and accommodation for two representatives of the enterprise and one representative of the consulting company, incurred in accordance with the Ordinance of the Minister of Labour and Social Policy of 19 December 2002 on the amount and rules governing calculation of payments due to an employee of a state or |

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| | <p>self-government unit financed with the state budget in connection with a business trip abroad (<i>Journal of Laws</i> No. 236, Item 1991, as amended), except for the costs of local transport,</p> <ul style="list-style-type: none"> • remuneration due to a translator/interpreter, • consultancy services provided by the selected consulting company, specified in the application for the co-financing, obliged to draw up and submit to the enterprise a detailed report on the activities carried out, • technical services for the project, including rental of exhibition space, design and implementation of the exhibition space arrangement, maintenance costs, rental of a conference room; <p>3. participation in trade fairs and exhibition events on the target market, including:</p> <ul style="list-style-type: none"> • purchase of databases, • rental and arrangement of exhibition space, • technical services, • remuneration due to a translator/interpreter, • transport of exhibits, as well as costs of insurance, customs clearance and shipping, • costs of travel and accommodation for two representatives of the enterprise attending the trade fairs, incurred in accordance with the Ordinance of the Minister of Labour and Social Policy of 19 December 2002 on the amount and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip abroad, except for the costs of local transport, • entry to the trade fairs catalogue and registration fee, • promotion of the project as provided for in Commission Regulation (EC) No. 1828/2006 of 8 December 2006 setting out rules for the implementation of Council Regulation (EC) No. 1083/2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and of Regulation (EC) No. 1080/2006 of the European Parliament and of the Council on the European Regional Development Fund (OJ EC L 371 of 27.12.2006, p. 1); <p>4. related to a participation in a business mission to the target market, including:</p> <ul style="list-style-type: none"> • costs of travel and accommodation for one representative of the enterprise participating in the mission, incurred in accordance with the Ordinance of the Minister of Labour and Social Policy of 19 December 2002 on the amount and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip abroad, except for the costs of local transport, • entrance ticket to trade fairs related to the business mission concerned, • technical services, including rental of a conference room, multimedia, translators/interpreters, • promotion of the project as provided for in Commission Regulation (EC) No. 1828/2006 of 8 December 2006 setting out rules for the implementation of Council Regulation (EC) No. 1083/2006 laying |
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| | <p>down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and of Regulation (EC) No. 1080/2006 of the European Parliament and of the Council on the European Regional Development Fund,</p> <ul style="list-style-type: none"> • remuneration of the party organising the mission; <p>5. development, production and issue of promotional materials, including those related to the participation in the trade fairs or business mission;</p> <p>6. obtainment of necessary documents allowing introduction of goods or services on a chosen foreign market, including:</p> <ul style="list-style-type: none"> • purchase of consultancy services, • development and translation of technical documentation, • transport and insurance of sample products and of technical documentation sent to certification analyses, • carrying out of certification analyses, • issuance and delivery of a product certificate, • travel and accommodation of a foreign Certifying Authority. |
| Criteria | <ul style="list-style-type: none"> • the project is in line with the objectives and scope of Measure 6.1. of OP IE, • the applicant has a potential to conduct export activity/sales on the Single European Market, • the Export Growth Plan provides for the use of at least one of the following instruments: <ul style="list-style-type: none"> • search for and selection of business partners on the target market, • participation in trade fairs and exhibition events as an exhibitor, • participation in business missions organised abroad, • obtainment of necessary documents allowing introduction of the goods, products or services on the foreign market chosen, • the scope of activities provided for in the project is in line with the activities to be carried out under the Export Growth Plan, • the timetable of project implementation is clear, detailed and feasible, • the activities planned to be carried out under the project will contribute to an increase in the share of exports in total sales of the applicant's products, • the expenditure disclosed by the applicant is justified and necessary for the attainment of the results planned, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the implementation of the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |

3. Subsidies to enterprises on environmental protection

Formal criteria – for all (except for Measure 4.1.)

- application submitted on time,
- application drawn up using the relevant form,

- application form completed in Polish,
- implementation period in line with the programming period,
- application is complete,
- a complete set of appendices is attached to the application,
- compliance with the Operational Programme Infrastructure and Environment as well as with the “Detailed description of IaE OP priorities”,
- strategic nature of the project,
- project’s impact (supraregional and national),
- applicant is not subject to exclusion from application for co-financing.

Secondary technical criteria - for all (except priority axis IV)

- complete application documentation: application and appendices,
 - correct financial and economic analysis,
 - coherent information in the application and appendices thereto,
 - correct identification and classification of project expenditure in terms of eligibility,
- technical readiness of the project for implementation at the level required for a given priority / measure under IaE OP,
- project’s organisational and institutional readiness in the area of conclusion of agreements,
- project sustainability (ability to maintain the project’s products for at least 5 years following completion of implementation),
- project’s financial feasibility,
- energy efficiency of proposed technical solutions or no impact on the energy efficiency,
- project’s compliance with the environmental law requirements.

| Operational Programme Infrastructure and Environment | |
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| Which Measure? | 4.1. Support for environmental management systems |
| For what? | <ul style="list-style-type: none"> • carrying out of an audit required in order to obtain a certificate/to register, • obtainment of a certificate/registration. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Maximum value of the co-financing: PLN 400 thousand</p> <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Formal criteria</p> <ul style="list-style-type: none"> • application submitted on time, • application drawn up using the relevant form, • application form completed in Polish, • implementation period in line with the programming period, • application is complete, • a complete set of appendices is attached to the application, |

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| | <ul style="list-style-type: none"> • compliance with IaE OP as well as with the “Detailed description of IaE OP priorities”, • applicant is not subject to exclusion from application for co-financing, • the project is eligible for public aid, • applicant has obtained an environmental certificate or an eco-sign, • project’s organisational and institutional readiness in the area of conclusion of agreements. |
| Which Measure? | 4.2. Rationalisation of resources and waste management in enterprises |
| For what? | <ul style="list-style-type: none"> • replacement of primary raw materials with recycled materials, • reduction of the amount of waste produced, • reduction of energy consumption in a production process, excluding production of energy in high-efficiency cogeneration, • reduction of water consumption in a production process. |
| Who is eligible? | Small, medium-sized and large enterprises |
| How much? | <p>Maximum value of the co-financing: PLN 20 million</p> <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Access criteria</p> <ul style="list-style-type: none"> • application filed by the deadline set in the call for applications, • application and appendices signed by the persons authorised, • applicant entitled to submit an application (eligible for the co-financing as provided for in the Detailed description of IaE OP priorities), • project compliant with the objectives and the technical scope of the measure concerned, • the value of the co-financing applied for is not in excess of the maximum limit provided for under the measure concerned, • value of the project’s total cost equals or exceeds the minimum threshold set for the measure concerned, • the project is eligible for public aid, • public aid intensity does not exceed the maximum level set forth in IaE OP, • implementation period is compliant with the rules applicable for the programming period 2007-2013 (i.e. does not go beyond the year 2015). <p>Additional formal criteria</p> <ul style="list-style-type: none"> • applicant has obtained confirmation of basic compliance with the regulations on the admissibility of public aid. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • project’s financial feasibility, • beneficiary’s financial condition, |

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| | <ul style="list-style-type: none"> • admissibility of public aid, • technical and legal feasibility, including readiness to start implementation within 6 months of the execution of the co-financing agreement, • project's organisational and institutional readiness in the area of conclusion of agreements, • project's compliance with the environmental law requirements. <p>Secondary technical criteria</p> <ul style="list-style-type: none"> • cost efficiency, • the project is related to waste which is subject to reclaiming or recycling limits, • the enterprise holds a certificate of environmental resources management in an enterprise, • inclusion of some part of the Natura 2000 protected area. |
| Which Measure? | 4.3. Support for enterprises in the introduction of Best Available Techniques (BAT) |
| For what? | <ul style="list-style-type: none"> • changes in technologies aimed at an elimination of harmful impacts and nuisances through prevention and reduction of the amount of pollution discharged to the environment, e.g. modernisation and/or replacement of electrofilters, dust-collection and/or desulphurisation systems or installations, • changes in technologies aimed at a reduction of demand for water, energy and natural resources, involving, in particular, reuse of waste heat and elimination of waste generation, excluding investment projects related to a construction and reconstruction of units producing energy in high-efficiency cogeneration, • changes in technologies focusing on a reduction of emissions of certain substances and consumption of energy down to the limit set forth in the national and community laws, and in BAT reference documents, e.g. reconstruction of heating installations in order to adjust them to BAT (excluding high-efficiency cogeneration), • investment in installations reducing emissions to the environment (the so-called end-of-pipe installations), application of which is necessary in order to meet the increasingly stringent emission standards or to comply with the emission limit values, and • investment intended to ensure compliance with the integrated permit requirements. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Maximum value of the co-financing: PLN 20 million</p> <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Access criteria</p> <ul style="list-style-type: none"> • application filed by the deadline set in the call for applications, • application and appendices signed by the persons authorised, • applicant entitled to submit an application (eligible for the co-financing as provided for in the Detailed description of IaE OP priorities), |

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| | <ul style="list-style-type: none"> • project compliant with the objectives and the technical scope of the measure concerned, • the value of the co-financing applied for is not in excess of the maximum limit provided for under the measure concerned, • value of the project's total cost equals or exceeds the minimum threshold set for the measure concerned, • the project is eligible for public aid, • public aid intensity does not exceed the maximum level set forth in IaE OP, • implementation period is compliant with the rules applicable for the programming period 2007-2013 (i.e. does not go beyond the year 2015). <p>Additional formal criteria</p> <ul style="list-style-type: none"> • applicant has obtained confirmation of basic compliance with the regulations on the admissibility of public aid. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • project's financial feasibility, • beneficiary's financial condition, • admissibility of public aid, • technical and legal feasibility, including readiness to start implementation within 6 months of the execution of the co-financing agreement, • project's organisational and institutional readiness in the area of conclusion of agreements, • project's compliance with the environmental law requirements. <p>Secondary technical criteria</p> <ul style="list-style-type: none"> • cost efficiency, • the project involves the establishments listed in Annex XII, Chapter 13 Part D "Industrial pollution control and risk management", Section 1 of the Accession Treaty (excluding entities which manage municipal waste disposal sites), • the enterprise holds a certificate of environmental resources management in an enterprise, • inclusion of some part of the Natura 2000 protected area. |
| Which Measure? | 4.4. Support for enterprises in the area of water and sewage management |
| For what? | <ul style="list-style-type: none"> • investment aimed at a reduction of water consumption and of the amount of dangerous substances discharged with sewage through, for example, rearrangement of the technological line to reduce the amount of sewage produced and/or pollutants discharged to the collector, • construction or modernisation of industrial water treatment or effluent pre-treatment plants. |
| Who is eligible? | Small, medium-sized and large enterprises |
| How much? | Maximum value of the co-financing: PLN 20 million |

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| | <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Access criteria</p> <ul style="list-style-type: none"> • application filed by the deadline set in the call for applications, • application and appendices signed by the persons authorised, • applicant entitled to submit an application (eligible for the co-financing as provided for in the Detailed description of IaE OP priorities), • project compliant with the objectives and the technical scope of the measure concerned, • the value of the co-financing applied for is not in excess of the maximum limit provided for under the measure concerned, • value of the project's total cost equals or exceeds the minimum threshold set for the measure concerned, • the project is eligible for public aid, • public aid intensity does not exceed the maximum level set forth in IaE OP, • implementation period is compliant with the rules applicable for the programming period 2007-2013 (i.e. does not go beyond the year 2015). <p>Additional formal criteria</p> <ul style="list-style-type: none"> • applicant has obtained confirmation of material compliance with the regulations on the admissibility of public aid. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • project's financial feasibility, • beneficiary's financial condition, • admissibility of public aid, • technical and legal feasibility, including readiness to start implementation within 6 months of the execution of the co-financing agreement, • project's organisational and institutional readiness in the area of conclusion of agreements, • project's compliance with the environmental law requirements. <p>Secondary technical criteria</p> <ul style="list-style-type: none"> • cost efficiency, • the enterprise holds a certificate of environmental resources management in an enterprise. |
| Which Measure? | 4.5. Support for enterprises in the area of air protection |
| For what? | <ul style="list-style-type: none"> • modernisation or expansion of combustion installations and heating systems, • modernisation of equipment and fitting combustion installations with devices or installations intended to reduce emissions of gaseous pollution and dust, • conversion of combustion installations into environment-friendly solutions. |

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| Who is eligible? | Small, medium-sized and large enterprises |
| How much? | <p>Maximum value of the co-financing: PLN 20 million</p> <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Access criteria</p> <ul style="list-style-type: none"> • application filed by the deadline set in the call for applications, • application and appendices signed by the persons authorised, • applicant entitled to submit an application (eligible for the co-financing as provided for in the “Detailed description of IaE OP priorities”), • project compliant with the objectives and the technical scope of the measure concerned, • the value of the co-financing applied for is not in excess of the maximum limit provided for under the measure concerned, • value of the project’s total cost equals or exceeds the minimum threshold set for the measure concerned, • the project is eligible for public aid, • public aid intensity does not exceed the maximum level set forth in IaE OP, • implementation period is compliant with the rules applicable for the programming period 2007-2013 (i.e. does not go beyond the year 2015). <p>Additional formal criteria</p> <ul style="list-style-type: none"> • applicant has obtained confirmation of basic compliance with the regulations on the admissibility of public aid. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • project’s financial feasibility, • beneficiary’s financial condition, • admissibility of public aid, • technical and legal feasibility, including readiness to start implementation within 6 months of the execution of the co-financing agreement, • project’s organisational and institutional readiness in the area of conclusion of agreements, • project’s compliance with the environmental law requirements. <p>Secondary technical criteria</p> <ul style="list-style-type: none"> • cost efficiency, • project is related to an installation included in the list of derogations from the requirements set forth in Directive 2001/80/EC, contained in Annex XII, Chapter 13 Part D "Industrial pollution control and risk management", Section 2 of the Accession Treaty, |

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| | <ul style="list-style-type: none"> • project is related to combustion installations with a power input exceeding 50 MW, • the enterprise holds a certificate of environmental resources management in an enterprise, • inclusion of some part of the Natura 2000 protected area. |
| Which Measure? | 4.6. Support for enterprises conducting business activity involving recycling and treatment of waste other than municipal waste |
| For what? | <ul style="list-style-type: none"> • construction, expansion or modernisation of reclamation installations, including recycling installations or installations intended to treat post-consumer or dangerous waste, including, in particular, plants which can perform service-provision functions as provided for in the national and voivodeship waste management plans, for business units located in the vicinity thereof, which cannot avoid generation of waste of similar type, • construction, expansion or modernisation of waste conversion installations intended to convert waste in order to facilitate storage and transport of waste, as well as its preparation for recycling or treatment, • construction, expansion or modernisation of installations designed for the collection or storage of waste, including in particular of dangerous waste. |
| Who is eligible? | Small, medium-sized and large enterprises |
| How much? | <p>Maximum value of the co-financing: PLN 20 million</p> <p>Minimum value of the project: PLN 8 million</p> <p>Minimum own contribution: as provided for in the public aid programme.</p> |
| Criteria | <p>Access criteria</p> <ul style="list-style-type: none"> • application filed by the deadline set in the call for applications, • application and appendices signed by the persons authorised, • applicant entitled to submit an application (eligible for the co-financing as provided for in the Detailed description of IaE OP priorities), • project compliant with the objectives and the technical scope of the measure concerned, • the value of the co-financing applied for is not in excess of the maximum limit provided for under the measure concerned, • value of the project's total cost equals or exceeds the minimum threshold set for the measure concerned, • the project is eligible for public aid, • public aid intensity does not exceed the maximum level set forth in IaE OP, • implementation period is compliant with the rules applicable for the programming period 2007-2013 (i.e. does not go beyond the year 2015). <p>Additional formal criteria</p> <ul style="list-style-type: none"> • applicant has obtained confirmation of basic compliance with the regulations on the admissibility of public aid. |

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| | <p>Primary technical criteria</p> <ul style="list-style-type: none"> • project's financial feasibility, • beneficiary's financial condition, • admissibility of public aid, • technical and legal feasibility, including readiness to start implementation within 6 months of the execution of the co-financing agreement, • project's organisational and institutional readiness in the area of conclusion of agreements, • project's compliance with the environmental law requirements. <p>Secondary technical criteria</p> <ul style="list-style-type: none"> • cost efficiency, • project is related to waste which is subject to reclaiming or recycling limits, • the enterprise holds a certificate of environment resources management in an enterprise. |
| Which Measure? | 9.1. High-efficiency energy generation |
| For what? | <ul style="list-style-type: none"> • construction or reconstruction of heat and power cogeneration plants, as a result of which these plants will satisfy the requirements laid down for high-efficiency cogeneration in Directive 2004/8/EC, • construction or reconstruction of heat generation plants, as a result of which these plants will be replaced with energy cogeneration plants satisfying the requirements for high-efficiency cogeneration laid down in Directive 2004/8/EC. |
| Who is eligible? | <ul style="list-style-type: none"> • Entrepreneurs • Territorial self-government units as well as unions and associations thereof • Entities providing public services under agreements concluded with territorial self-government units, in which a majority of shares are held by the territorial self-government • Entities selected under a procedure carried out pursuant to the public procurement law, providing public services under agreements concluded with territorial self-government units |
| How much? | <p>Maximum aid intensity: for units using non-renewable sources of energy the maximum aid intensity is PLN 20 million</p> <p>Minimum value of the project: PLN 10 million</p> <p>Minimum own contribution:</p> <ul style="list-style-type: none"> • for projects eligible for national regional aid <ul style="list-style-type: none"> ○ 80% of eligible expenditure • for projects eligible for horizontal aid intended for environmental protection <ul style="list-style-type: none"> ○ 80% of the project's value |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • technological criteria, • declared deadline for readiness to start implementation, • applicant's reliability, |

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| | <ul style="list-style-type: none"> • minimum required level of the investment project's development, i.e. one that enables ranking, • technological innovation, • feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • level of project's readiness for implementation, • primary energy utilisation factor, • investment expenditure per 1 MW of installed power, • annual Operating Cost (AOC) relative to the annual energy output, • reduction of (avoiding) emission of CO₂, • utilisation of renewable sources. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> • the project remains highly valued in technical terms. |
| Which Measure? | 9.2. Efficient distribution of energy |
| For what? | <ul style="list-style-type: none"> • construction (in place of the existing system) or reconstruction of the medium-, low- and high-voltage distribution networks intended to reduce power loss within networks, • construction (in place of the existing system) or reconstruction of the heat distribution networks and heat distribution substations through the application of energy-saving technologies and solutions. |
| Who is eligible? | <ul style="list-style-type: none"> • Entrepreneurs • Territorial self-government units as well as unions and associations thereof • Entities providing public services under agreements concluded with territorial self-government units, in which a majority of shares are held by the territorial self-government • Entities selected under a procedure carried out pursuant to the public procurement law, providing public services under agreements concluded with territorial self-government units |
| How much? | <p>Maximum aid intensity: PLN 50 million</p> <p>Minimum value of the project: PLN 20 million</p> <p>Minimum own contribution: 15% of eligible expenditure and all expenditure exceeding the financial gap.</p> |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • technological criteria, • declared deadline for readiness to start implementation, • applicant's reliability, • minimum required level of the investment project's development, i.e. one that enables ranking, |

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| | <ul style="list-style-type: none"> • technological innovation, • feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • level of project's readiness for implementation, • reduction of unit power losses, • cost of saving of 1MWh of power, • project implemented on the territory of Eastern Poland. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> • the project remains highly valued in technical terms. |
| Which Measure? | 9.4. Generation of energy from renewable sources |
| For what? | <ul style="list-style-type: none"> • construction of a wind farm, • construction of a water power plant up to 10 MW, • construction of a power plant using biomass or biogas, • construction of a geothermal heating plant, • installation of solar collectors |
| Who is eligible? | <ul style="list-style-type: none"> • Entrepreneurs • Territorial self-government units as well as unions and associations thereof • Entities providing public services under agreements concluded with territorial self-government units, in which a majority of shares are held by the territorial self-government • Entities selected under a procedure carried out pursuant to the public procurement law, providing public services under agreements concluded with territorial self-government units • Churches, church legal persons and associations thereof, as well as other religious communities |
| How much? | <p>Minimum value of the project:</p> <ul style="list-style-type: none"> • PLN 10 million for investment projects involving generation of electricity from biomass or biogas, as well as construction or reconstruction of small water power plants • PLN 20 million, for all other projects <p>Minimum own contribution:</p> <ul style="list-style-type: none"> • for projects eligible for national regional aid <ul style="list-style-type: none"> ○ 80% of eligible expenditure • for projects eligible for horizontal aid intended for environmental protection <ul style="list-style-type: none"> ○ 80% of the project's value |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • technological criteria, • declared deadline for readiness to start implementation, • applicant's reliability, • minimum required level of the investment project's development, i.e. one that enables ranking, • technological innovation, |

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| | <ul style="list-style-type: none"> feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> level of project's readiness for implementation, investment expenditure per 1 MWh of planned energy output, investment expenditure on the installation of 1 MW, average working time. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> the project remains highly valued in technical terms. |
| Which Measure? | 9.5. Production of bio fuels from renewable sources |
| For what? | <ul style="list-style-type: none"> construction of a plant/installation designed to produce bio components, i.e. fatty acids methyl ester, construction of biogas production installations |
| Who is eligible? | Entrepreneurs |
| How much? | Minimum value of the project: PLN 20 million |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> eligibility of expenditure and feasibility study in terms of public aid, technological criteria, declared deadline for readiness to start implementation, applicant's reliability, minimum required level of the investment project's development, i.e. one that enables ranking, technological innovation, feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> level of project's readiness for implementation, investment expenditure per 1 tonne of bio components or bio fuels produced, CO2 equivalent emissions avoided. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> the project remains highly valued in technical terms. |
| Which Measure? | 9.6. Networks facilitating reception of energy from renewable sources |
| On what? | Construction and modernisation of networks enabling connection of units generating energy from renewable sources to the National Power System. |
| Who is eligible? | <ul style="list-style-type: none"> Entrepreneurs Territorial self-government units as well as unions and associations thereof |

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| | <ul style="list-style-type: none"> • Entities providing public services under agreements concluded with territorial self-government units, in which a majority of shares are held by the territorial self-government • Entities selected under a procedure carried out pursuant to the public procurement law, providing public services under agreements concluded with territorial self-government units |
| How much? | <p>Minimum value of the project: PLN 20 million</p> <p>Minimum own contribution: 15% of eligible expenditure as well as all expenditure exceeding the financial gap.</p> |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • technological criteria, • declared deadline for readiness to start implementation, • applicant's reliability, • minimum required level of the investment project's development, i.e. one that enables ranking, • technological innovation, • feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • level of project's readiness for implementation, • installed power of the units generating energy from renewable sources, which are to be connected to the grid, • number of units generating energy from renewable sources, which are to be connected to the grid. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> • the project remains highly valued in technical terms. |
| Which Measure? | 10.1. Development of transmission systems for electricity, natural gas and crude oil, as well as construction and reconstruction of natural gas storage facilities |
| For what? | <ul style="list-style-type: none"> • construction or modernisation of transmission networks for electricity, natural gas, crude oil and petroleum derivatives, as well as of technical devices ensuring proper operation of transmission systems, • construction of underground storage facilities for natural gas and liquid fuels, • construction of infrastructure to ensure diversification of sources of supply of energy carriers to Poland. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Minimum project value: PLN 20 million</p> <p>Minimum own contribution: As provided for in the EC Decision on the provision of public aid to a project notified individually. As specified in a negative notification of public aid for an individual project in order to obtain legal certainty.</p> |

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| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • feasibility study. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • level of project's readiness for implementation, • project's contribution to the achievement of IaE OP indicators, • links to and complementary with other projects, pursuit of network effects (including with projects financed from other sources). <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> • implementation of the project will not result in any hindrances to liberalisation of the energy market and will ensure compliance with Directive 2003/55/EC, • identification of market failures. |
| Which Measure? | 10.2. Construction of natural gas distribution systems on areas not yet supplied with gas and modernisation of the existing distribution networks |
| For what? | <ul style="list-style-type: none"> • construction of natural gas distribution networks on areas not yet supplied with gas and modernisation (reconstruction) of the existing distribution networks, • purchase or construction of equipment and technical facilities to ensure proper operation of natural gas distribution systems. |
| Who is eligible? | Entrepreneurs |
| How much? | <p>Minimum project value: PLN 8 million</p> <p>Minimum own contribution: 30% of eligible expenditure, but no less than as provided for in the public aid programme.</p> |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • declared deadline for readiness to start implementation, • feasibility study, • eligibility of expenditure and feasibility study in terms of public aid. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • level of project's readiness for implementation, • number of customers, • consumption of natural gas, • construction of a new network on areas not yet supplied with gas. <p>Additional secondary technical criteria</p> <ul style="list-style-type: none"> • identification of market failures, • the project remains highly valued in technical terms. |

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| Which Measure? | 10.3. Development of industry based on renewable sources of energy |
| For what? | Construction of plants producing equipment for the generation of: <ul style="list-style-type: none"> • electricity from wind, water in small water power plants of up to 10 MW, biogas and biomass, • heat using biomass as well as geothermal and solar energy, • electricity and heat in cogeneration using only biomass or geothermal energy, • bio components and bio fuels which are fuel in its own right, excluding equipment used for the purposes of production of bio fuels constituting mixtures with petroleum-derivative fuels, pure vegetable oil, as well as for the production of bio ethanol from agricultural products. |
| Who is eligible? | Entrepreneurs |
| How much? | Maximum amount of support: 30% of total eligible expenditure but no more than PLN 30 million. Minimum project value: PLN 20 million Minimum own contribution: 70% of eligible expenditure, but no less than under the public aid programme (applicable to projects eligible for public aid). |
| Criteria | Additional formal criteria <ul style="list-style-type: none"> • eligibility of expenditure and feasibility study in terms of public aid, • technological criteria, • declared deadline for readiness to start implementation, • applicant's reliability, • technological innovation, • feasibility study. Primary technical criteria <ul style="list-style-type: none"> • level of project's readiness for implementation, • investment expenditure on the efficiency of the equipment produced, • number of jobs created. Additional secondary technical criteria <ul style="list-style-type: none"> • identification of market failures, • the project remains highly valued in technical terms. |

4. Subsidies to transport

| Operational Programme Infrastructure and Environment | |
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| Which Measure? | 7.4. Development of intermodal transport |
| For what? | <ul style="list-style-type: none"> • construction or expansion of the infrastructure forming part of the railway or sea container terminals, • construction or expansion of the infrastructure forming part of a logistics centre located in a seaport or on a railway line, • purchase of equipment to the terminal/centre to be used for management purposes, |

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| | <ul style="list-style-type: none"> development of a comprehensive documentation necessary for the application and implementation of a project under the measure concerned. |
| Who is eligible? | <ul style="list-style-type: none"> Operators of container terminals and logistics centres Management boards of seaports (Gdańsk, Gdynia, Szczecin, Świnoujście, as well as Police, Darłowo, Kołobrzeg, Elbląg) Entrepreneurs conducting business activity in the area of intermodal transport |
| How much? | <p>Minimum project value: PLN 20 million</p> <p>Minimum own contribution: 50%, but no less than as provided for in the public aid programme.</p> |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> project's readiness to operate immediately following completion of investment, economic efficiency indicators - necessary conditions. <p>Primary technical criteria</p> <ul style="list-style-type: none"> preparation of the project for implementation, complementarity, economic efficiency, project location. |
| Which Measure? | 8.3. Development of intelligent transport systems |
| For what? | <ul style="list-style-type: none"> feasibility studies, pilot projects, implementation projects. <p>Depending on the area, the measure comprises the following projects:</p> <ul style="list-style-type: none"> projects in the area of road, sea, water, inland water and intermodal transport, and logistics, related to: <ul style="list-style-type: none"> traffic management, services to travellers, toll collection, fleet management, crisis management in transport, transport safety, information to travellers, cargo tracking, data collection and processing; projects in the area of municipal transport, involving a purchase and installation of traffic management devices including: <ul style="list-style-type: none"> systems for central control of traffic and traffic lights, systems for traffic monitoring on the key roads, in tunnels and in problem spots in cities and towns, including systems of information on the current road situation and a concurrent change of the geometry of road junctions to ensure the best possible utilization of the system installed. <p>Projects eligible for support under Measure 7.3. may not apply for support under Measure 8.3.</p> |
| Who is eligible? | <ul style="list-style-type: none"> Entrepreneurs providing services in the area of passenger and cargo transport, as |

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| | <p>well as logistics</p> <ul style="list-style-type: none"> • Road administrators • Municipal infrastructure administrators • R&D institutions |
| How much? | <p>Minimum value of a pilot or implementation project: PLN 8 million Development of a feasibility study - PLN 2 million</p> <p>Minimum own contribution: 15% for projects implemented by public entities For projects implemented by enterprises providing services in the area of passenger and cargo transport, and logistics - as provided for in public aid programmes.</p> |
| Criteria | <p>Additional formal criteria</p> <ul style="list-style-type: none"> • project's readiness to operate immediately following completion of investment, • economic efficiency indicators – necessary conditions. <p>Primary technical criteria</p> <ul style="list-style-type: none"> • preparation of the project for implementation, • complementarity, • economic efficiency, • improvement of traffic flow, • co-operation with a research centre in order to transfer technologies, • project repeatability. |

5. Subsidies for staff development

| Operational Programme Human Capital | |
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| Which Measure? | <p>1.3. Countrywide occupational integration and activation programmes</p> <p>1.3.2. Projects promoting equal opportunities for women and men, and policy of work and life balance</p> |
| For what? | <p>Implementation and dissemination of solutions intended to facilitate reconciliation of work and family life, including through:</p> <ul style="list-style-type: none"> • pilot implementation of comprehensive programmes of a return to work after a break related to childbirth and child upbringing, facilitating reconciliation work and family life, • establishment of centres providing childcare at workplaces and development of alternative forms of childcare (including, inter alia, childcare services provided at home). <p>Dissemination and promotion of alternative and flexible forms of employment and methods of work organisation, and making the employee's working hours more flexible (e.g. teleworking, part-time work, rotational working patterns, job sharing).</p> |
| Who is eligible? | All entities |
| How much? | Minimum value of the project: PLN 50 thousand |
| Which Measure? | <p>2.1. Development of human resources for modern economy</p> <p>2.1.1. Development of human capital in enterprises</p> |
| For what? | <ul style="list-style-type: none"> • supra-regional closed projects involving training (general and specialist training) and consultancy services for entrepreneurs and enterprise staff, based on the individual strategies of company development, • countrywide open projects involving training (general and specialist training) and consultancy services for entrepreneurs and enterprise staff, • post-graduate studies for entrepreneurs and enterprise staff. |
| Who is eligible? | All entities, except for natural persons (not applicable to those conducting business or educational activity under separate regulations) |
| How much? | Minimum value of the project: PLN 50 thousand |
| Which Measure? | <p>8.1. Development of staff and enterprises in regions</p> <p>8.1.1. Support for development of professional skills and consultancy services for enterprises</p> <p>8.1.2. Support for adaptation and modernisation processes in regions</p> |
| For what? | <p><u>Sub-measure 8.1.1</u></p> <ul style="list-style-type: none"> • general and specialist training, and consultancy services related to training for managing officers and enterprises' staff in the area of, for example, management, identification of needs with regard to employees' skills, work organisation, management of health and safety at work, flexible forms of work, implementation of environment-friendly production technologies, application of IT and communication technologies in the activity conducted, • consultancy services for micro-, small and medium-sized enterprises, including for self-employed persons, in particular in the area of economics, finances, human resources management or accounting (except for consultancy services related to investment processes), |

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| | <ul style="list-style-type: none"> • training, courses and job counselling (as a supplementary measure to training and courses) addressed to adult working persons who, at their own initiative, are interested in gaining new or improving their qualifications or skills, and in particular to employed persons having low or obsolete qualifications (except for continuing education provided in school forms at schools for adults). <p><u>Sub-measure 8.1.2.</u></p> <ul style="list-style-type: none"> • assistance in the establishment of local partnerships involving, <i>inter alia</i>, enterprises, employers' organisations, trade unions, territorial self-government units, labour offices and other communities, intended to develop and implement strategies for the forecasting and management of economic changes at the local and voivodeship levels, • support for enterprises undergoing adaptation and modernisation processes, provided in the form of development and implementation of outplacement programmes, including training courses and job counselling, • improvement of awareness, on the part of staff and managing officers of the companies undergoing modernisation, of the opportunities and need for the implementation of projects supporting processes of change through a provision of training and consultancy services, • re-training courses and counselling with regard to a choice of a new occupation and acquisition of new professional skills (including individual action plans and assistance in the selection of a proper occupation and place of employment), • training and consultancy services for entrepreneurs, supporting the process of change of the business profile of an enterprise, • studies and analyses of development trends and forecasting of economic changes in the region, in particular those related to a creation and liquidation of jobs, and development of proper remedial mechanisms, dissemination of the findings of these studies and analyses, and a related exchange of information. |
| Who is eligible? | All entities |
| How much? | Minimum value of the project: PLN 50 thousand |

6. Subsidies for obtainment of patents and copyrights

| Operational Programme Innovative Economy | |
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| Which Measure? | 5.4. Management of intellectual property 5.4.1 Support for obtainment / execution of intellectual property protection 5.4.2 Popularization of knowledge of intellectual property |
| For what? | Sub-measure 5.4.1 Support for obtainment / execution of intellectual property protection Support for the costs to obtain industrial property protection (with exclusion of costs related to applying with industrial and utility designs to Patent Office of the Republic of Poland) including: <ul style="list-style-type: none"> • costs of preparing an application of invention/design utility/ industrial design by professional plenipotentiary, which in accordance with obligatory regulations is authorized to appear in front of a body due within the domain of industrial property protection (including costs of translation of documentation); • costs of application of utility/design industrial design to the body due within the domain of industrial property protection in order to obtain protection admitted by national, regional or international industrial property protection bodies and costs of running proceedings in front of due national, regional or international body admitting protection. Protection Embracement of industrial property in the territory of the Republic of Poland is possible subject to executing an international application procedure in the frame of which the territory of the Republic of Poland in not a sole territory to be applied for protection. Support for covering the proceeding related costs within the scope of: <ul style="list-style-type: none"> • invalidation of patent, protection right on utility design or registration right; • decision on expiration of patent, protection right for utility design or registry right. Project realized by SME within the frame of Measure 5.4.1 may refer to obtaining industrial property protection or protection execution. |
| Who is eligible? | 5.4.1 - SME 5.4.2 - Business environment institutions |
| How much? | Amount of support: <ul style="list-style-type: none"> • for the obtainment of industrial property protection may not be lower than PLN 2 thousand and exceed PLN 400 thousand • for the enforcement of the protection of an industrial property right may not be lower than PLN 2 thousand and exceed PLN 400 thousand • for the dissemination of knowledge in the area of intellectual property may not be lower than PLN 200 thousand and exceed PLN 2 million |
| What can be financed? | For the obtainment of protection of industrial property includes the following types of expenses: <ol style="list-style-type: none"> 1. official fees paid by the applicant on the successive stages of the proceeding related to the application for the protection of an invention or a utility model pursuant to the Patent Cooperation Treaty drawn up in Washington on 19 June 1970, corrected on 2 October 1979 and amended on 3 February 1984 (<i>Journal of Laws</i> of 1991 No. 70, Item 303); 2. official fees paid by the applicant on the successive stages of the proceeding related to the application for the protection of an invention under the |

international procedure pursuant to the Convention on the Grant of European Patents (European Patent Convention), drawn up in Munich on 5 October 1973, amended by virtue of an Act amending Article 63 of the Convention, dated 17 December 1991, and decisions of the Administrative Council of the European Patent Organisation, dated 21 December 1978, 13 December 1994, 20 October 1995, 5 December 1996 and 10 December 1998, along with Protocols which constitute an integral part thereof (*Journal of Laws* of 2004 No. 79, Item 737, *Journal of Laws* of 2007 No. 236, Item 1736);

3. official fees paid by the applicant on the successive stages of the proceeding related to the application for the protection of a community design pursuant to Council Regulation (EC) No. 6/2002 of 12 December 2001 on Community designs (OJ EC L 3 of 5.01.2002, p. 1; OJ EU Polish Special Edition, Chapter 13, vol. 27, p. 142);
4. official fees paid by the applicant in Polish offices on the successive stages of the proceeding related to the application for the protection of invention;
5. official fees paid by the applicant in Polish offices on the successive stages of the proceeding related to the application for the protection of a utility model;
6. official fees paid by the applicant in Polish offices on the successive stages of the proceeding related to the application for the protection of an industrial design;
7. costs of services provided by a professional representative who, in accordance with the laws in force in a given country, is authorised to apply to the relevant authority competent for the protection of industrial property, including the costs of preparation of the application documentation for the invention, utility model or industrial design, and representation before the authority competent for the protection of industrial property;
8. costs of translation, including certified translation of the documentation required for the application for the protection of an invention, a utility model or an industrial design;
9. costs of certified translation of the documentation into Polish.

For the implementation of industrial property protection includes the following types of expenses:

1. costs of proceedings at an authority of a given instance, carried out by a professional representative who, in accordance with the laws in force in a given country, is authorised to apply to the competent protection authority;
2. official fees for the submission of letters in the proceedings before an authority of a given instance;
3. costs of translation, including certified translation, of the documentation required for the conduct of proceedings before an authority of a given instance;
4. costs of certified translation of the documentation into Polish.

For the dissemination of knowledge in the area of intellectual property includes the following types of expenses:

1. development, printing and publication of materials;
2. promotional and information activities provided that these convey the information that the project concerned is implemented with a support from the European Union budget;
3. rental of premises together with the fittings and equipment for purposes directly related to the organisation of conferences, seminars and workshops;
4. catering for the participants of conferences, seminars and workshops;
5. instalments of the repaid amount of the initial value of material and immaterial assets, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement;
6. purchase of material and immaterial assets and services related to a preparation, development or operation of a website or an Internet platform;
7. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project, as well as of persons managing the said

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| | <p>project;</p> <p>8. business trips of persons involved in the implementation of the project, calculated at the rates specified in the regulations concerning the amounts of and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip.</p> |
| Criteria | <p>Obligatory criteria for Business Environment Institutions (BEI) – open competition procedure:</p> <ul style="list-style-type: none"> • the applicant provides services related to a dissemination of knowledge on the methods and opportunities of, and benefits arising from the protection of intellectual property in enterprises, and has at least 2-year experience in a provision of such services, • the financial and organisational potential, as well as the premises and technical resources of the institution concerned are adequate to the scope and scale of the project, • persons involved in the project implementation have the qualifications and experience related to a dissemination of knowledge on the methods and opportunities of, and benefits arising from the protection of intellectual property in enterprises, • the project is in line with the objectives and scope of Measure 5.4. of OP IE, • the project defines in detail the target group of beneficiaries (entrepreneurs), • the proposed manner of project implementation (methods, tools, management structure, human resources involved) is adequate to the scope and scale thereof, • the timetable of project implementation is reasonable and planned in detail, • the scale of the project is supra-regional, • the expected results are in line with the project’s goals, • planned expenditure is justified, reasonable and adequate to the scope and objectives of the project, • the product and result indicators are objectively verifiable, reflect the project’s goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/ 2006. <p>Technical criteria for projects related to the obtainment of industrial property rights and enforcement of industrial property protection:</p> <ul style="list-style-type: none"> • the project is in line with the objective and scope of Measure 5.4. of OP IE, • the subject of the proceedings was not created at the stage of basic research, • planned expenditure is justified, reasonable and adequate to the scope and objectives of the project, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant’s ability to finance the project, • the product and result indicators are objectively verifiable, reflect the project’s goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |

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| | <p>If support is to be granted for the obtainment of industrial property protection, the following issues are also subject to assessment:</p> <ul style="list-style-type: none"> • the project is related to the obtainment of industrial property rights, including to the application, preparation of the application by a patent agent, official fees for the application, translation, renewal of protection of an invention, utility model or industrial design (except for applications to the Patent Office of the Republic of Poland in order to obtain protection on the territory of the Republic of Poland), • the project does not involve obtainment of protection of trademarks both on the territory of the Republic of Poland and abroad, • the subject of the application was created at the stage of industrial research or development work, • the share of the support applied for in the total eligible expenditure does not exceed: <ul style="list-style-type: none"> • 70% when the subject of the application was created as a result of industrial research, • 45% when the subject of the application was created as a result of development work. <p>If support is to be granted for the enforcement of industrial property protection, the following issues are subject to assessment:</p> <ul style="list-style-type: none"> • the subject of the proceedings is related to the business activity conducted, • the subject of the proceedings is not related to trademarks, • the subject of the proceedings is related to: <ul style="list-style-type: none"> • annulment of a patent, protection right to a utility model or a right in registration, or • declaration of expiry of a patent, protection right to a utility model or of a right in registration, • the share of the support applied for in the total eligible expenditure does not exceed 45%. |
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7. Subsidies for establishment and development of clusters

| Operational Programme Innovative Economy | |
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| Which Measure? | 5.1. Support for development of co-operative relations of supra-regional importance |
| For what? | <ul style="list-style-type: none"> • purchase of material and immaterial assets related to new investment, • consultancy services with regard to a preparation of development plans and expansion of the co-operative relation, • participation in national and international meetings in order to share experiences, • purchase of generally accessible research infrastructure (laboratory, place where tests can be carried out), • infrastructure of broadband networks, • promotional activities intended to encourage new entrepreneurs to join the co-operative relation, • management of the co-operative relation's generally accessible technical resources, • organisation of training programmes, workshops and conferences in order to support the process of knowledge sharing and networking between the co-operative relation's members, provided that these do not constitute a separate project. |

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| Who is eligible? | A legal person managing a co-operative relation |
| How much? | <p>Maximum amount of support per project:</p> <ul style="list-style-type: none"> • PLN 20 million for the investment-related part • PLN 400 thousand for the consultancy-related part • PLN 1 million for the training-related part |
| What can be financed? | <p>To new investment:</p> <ol style="list-style-type: none"> 1. costs of a transfer of the ownership or of a usufruct right to the land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> • the land is necessary for the implementation of the project, • the co-operative relation's co-ordinator submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of purchase, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; 2. costs of transfer of the ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the said real property is necessary for the implementation of the project, • the cooperative relation's co-ordinator submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the date of purchase, • the entrepreneur submits an opinion of a surveyor confirming that the real property may be used for the purpose concerned, which is in line with the goals of the project supported, or specifying the scope of necessary changes or improvements, • in the period of 7 years preceding the date of purchase the real property was not purchased with the use of national public funds or the EU funds, • the real property will be used solely for the purposes related to the goals of the project supported; 3. purchase price of assets other than those referred to in Items 1 and 2, however the assets purchased may be second hand provided that: <ul style="list-style-type: none"> • the purchase price of the second-hand assets does not exceed the market value thereof, established as at the date of purchase, and is lower than the price of similar new assets, • the seller submits a statement specifying the seller of the assets, as well as the place and date of purchase thereof, • in the period of 7 years preceding the date of purchase these assets were not purchased with the use of any public funds; 4. purchase price of construction works and building materials; 5. purchase price of immaterial assets such as patents, licences, unpatented technical or technological knowledge, or knowledge in the field of organisation and management, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used solely for the purposes of the project supported, • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets of the co-operative relation's co-ordinator who received the support for at least 5 years following project completion; 6. instalments of the repaid amount of the initial value of material or immaterial assets, paid by the lessee and due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the lessee, except for a lease back; 7. instalments of the repaid amount of the initial value of the land, buildings and structures, paid until the date of project completion by the lessee and due to the lessor under a leasing agreement, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, provided that |

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| | <p>the leasing agreement has been entered into for a period of at least 5 years.</p> <p>To personnel and administrative costs:</p> <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project, as well as of persons managing the said project; 2. business trips of persons involved in the implementation of the project, calculated at the rates specified in the regulations concerning the amounts of and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip; 3. purchase of services, in particular transport, telecommunications, postal and public utility services, provided that the rates thereof correspond to those prevailing on the market; 4. rental and use of premises; 5. purchase price of office supplies and consumables; 6. renovation, repair or adaptation of premises; 7. use, overhaul or repair of material assets or equipment; 8. translation, printing and publication of materials; 9. accounting, legal and banking services. <p>The expenditure eligible for the support referred to above excludes costs covered with funds raised from other sources, in particular from fees collected by the co-operative relation's co-ordinator for the use of services other than consultancy services, materials, immaterial or material assets, or equipment.</p> <p><u>To the purchase of consultancy services:</u></p> <ol style="list-style-type: none"> 1. purchase of consultancy services related to the implementation of a co-operative relation project, addressed to the co-ordinator and other participants of the co-operative relation; 2. expenses incurred after the date of submission of an application for the co-financing and prior to the date specified in the agreement on the co-financing; 3. expenses on the purchase by the co-operative relation's co-ordinator of consultancy services related to a preparation of the co-operative relation's development and expansion plan may be incurred as of 1 January 2008. <p>To training:</p> <ol style="list-style-type: none"> 1. purchase of specialist training, up to the amount representing 10% of the total expenditure eligible; 2. expenses incurred after the date of submission of an application for the co-financing and prior to the date specified in the agreement on the co-financing on: <ul style="list-style-type: none"> • training staff, • trips of the training staff and trainees, • other current expenses, including on materials and supplies, • depreciation of tools and equipment only to the extent that these are used for the purposes of the training, • consultancy services to the extent that these are related to the training, • remuneration of trainees along with non-remuneration costs of employment, including social security and health insurance contributions, calculated for the actual period of their attendance at the training, up to the amount of the sum total of the other expenditure eligible for the support, referred to in the five Items above. |
| Criteria | <ul style="list-style-type: none"> • the project is in line with the objectives and scope of Measure 5.1., • entrepreneurs operating within a co-operative relation conduct innovative activity, • entities operating within a co-operative relation are sectorally concentrated, meaning that they compete and co-operate with each other in the same or similar |

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| | <p>industries,</p> <ul style="list-style-type: none"> • the activities planned under the project will contribute to enhancement of the innovativeness and competitiveness of the co-operative relation, • the applicant has at least one-year experience in the management of a co-operative relation or provision of services to entities operating within a co-operative relation, • the applicant ensures staff having necessary qualifications to provide services to entities operating within a co-operative relation, • the project is based on an analysis of needs and knowledge of the specific characteristics of the target group (industry) in which the co-operative relation concerned operates, carried out no earlier than 6 months prior to the submission of the application, • the product(s) created as a result of the project implementation will be used for the purposes of the entities operating within the co-operative relation, • the potential of the target group of enterprises has been demonstrated through presentation of data related, in particular to: <ul style="list-style-type: none"> • the volume and value of output, • comparison of the volume and value of the co-operative relation's output with the relevant data for the industry on a countrywide or worldwide basis, • opportunities for the attracting of new investors and implementation of new investment projects, • creation of new jobs, • as a result of the project implementation training will be provided to all the entities operating within the co-operative relation, the project relates to (obligatory criterion for projects involving training), • as a result of the project implementation the method of providing and the scope/quality of services provided to entities operating within the co-operative relation will be improved (number of services, type of services), • the project provides for the application of or obtainment of information on the outcome of R&D work in the project, • planned expenditure is justified, reasonable and adequate to the scope and objectives of the project, • information contained in the application or the documents attached thereto (e.g. a loan commitment letter) confirm the applicant's ability to finance the project, • the project presents the existing co-operation between enterprises or between enterprises and business environment institutions operating within a cooperative relation (joint projects, training services, consultations, transfer of knowledge, etc.), • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
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8. Subsidies for the development of industrial parks, technology parks and incubators

| Operational Programme Innovative Economy | |
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| Which Measure? | 5.3. Support for innovation centres (individual projects) |
| For what? | <ul style="list-style-type: none"> • consultancy related to the preparation of the centre's development strategy considering the needs of entrepreneurs (e.g. feasibility studies, market research in the context of entrepreneurs' demand for highly specialist services), • consultancy and promotion resulting from the centre's development strategy (databases, coaching, matching partners, seeking projects to be supported, seeking markets for products manufactured by the centre, estimating costs of the implementation of a given project for production by the entrepreneur, the assessment of the market value of the R&D results), • investments resulting from the centre's development strategy implemented in terms of the extension or modernisation of existing technical infrastructure (e.g. construction or extension of buildings, connections or extension of technological networks and utilities, purchasing specialist office equipment), • promotional activities resulting from the centre's development strategy implemented in terms of the publicity of the pro-innovation business environment institutions locally, regionally and internationally, first of all through the preparation of audiovisual materials and presentations in the media, organisation of seminars and conferences. |
| Who is eligible? | Highly specialized business environment institutions providing services with a high market and technology potential, including entities managing science and technology parks, technology incubators, advanced technology centres, productivity centres and other centres providing specialist services for entrepreneurs, in particular for SMEs. |
| How much? | <p>Value of eligible expenditure: No less than PLN 40 million.</p> <p>Minimum own contribution: 15% of the value of the project eligible expenditure.</p> |
| What can be financed? | <ol style="list-style-type: none"> 1. costs of transfer of the ownership or of a perpetual usufruct right to the land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> • the innovation centre submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of the appraisal study, • in the period of 7 years preceding the date of purchase the land was not purchased with the use of national public funds or the EU funds; 2. costs of transfer of the ownership of a building or structure, provided that: <ul style="list-style-type: none"> • the innovation centre submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the of the appraisal study, • the innovation centre submits an opinion of a surveyor confirming that the real property may be used for the purpose of the project or specifying the scope of necessary adjustments, • in the period of 7 years preceding the date of purchase the property was not purchased with the use of national public funds or the EU funds, • the real property will be used solely for the purposes related to the goals of the project supported; 3. purchase of new or second-hand material assets other than those referred to in Items 1 and 2, provided that they are depreciable in compliance with separate regulations and in the case of second-hand assets the following conditions are met : |

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| | <ul style="list-style-type: none"> • they have been purchased from third parties on market terms, • in the period of 7 years preceding the date of purchase these assets were not purchased with the use of national funds or the EU public funds, • the purchase price of the second-hand asset is lower than the price of similar new assets, • the innovation centre submits a statement by the seller of the second-hand asset, specifying the seller as well as the place and date of purchase thereof; <ol style="list-style-type: none"> 4. rental or lease of material assets in the period of operation of an innovation centre, no longer however than until 31 December 2015; 5. creation, expansion, putting material assets in use; in the case of the construction of a building or a structure expenses shall be considered eligible for support if the innovation centre submits a valuation made by a property valuator as at the date of making the property operational; 6. adaptation of land, buildings, structures, machinery, equipment, apparatus, furnishings for the purposes of the project, including demolition, disassembly, land reclamation, construction works, repair, modernization, adaptation, construction, rebuilding or modernization of technical infrastructure, in particular, water, sewage, transport, power, gas, rain-water, telecommunications, specialist networks as well as engineering and construction supervision; 7. depreciation write-offs, calculated in compliance with accounting regulations, made in the period of operation of the innovation centre and until 31 December of 2015, regarding material assets which: <ul style="list-style-type: none"> • have not been purchased under the project and • in the period of 7 years preceding the date of purchase they were not purchased with the use of national public funds or the EU funds; 8. purchase price of immaterial assets such as patents, licences, <i>know-how</i>, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets of an innovation centre for at least 3 years following the obtainment of support; 9. instalments of the repaid amount of the initial value of the land, buildings and structures, paid by the innovation centre and due to the lessor under a leasing agreement, except for a lease back, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, incurred until the date of the closure of the operation of the innovation centre, however no longer than until 31 December 2015; 10. instalments of the repaid amount of the initial value of immaterial assets due to the lessor under a leasing agreement concluded on market terms, provided that they jointly meet the provisions of Item 8 (sub-items 1 and 3) and assets other than those referred to in Item 9 due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the innovation centre, except for a lease back; 11. purchase of consultancy, legal, financial or technical services; 12. costs of training courses directly connected with the investment and used solely for the project implementation up to the amount representing 10% of total expenditure eligible for the support; 13. costs of the preparation of a business plan, feasibility study of the projects, maps or local situation sketches for the project, environmental impact assessment of the project, financial feasibility and sustainability of the project, construction design and other technical documentation necessary; 14. charges necessary to obtain administrative decisions in the phase of the preparation of the project; 15. overhead costs, including the cost of the project management, up to the amount representing 10% of total expenditure eligible for the support; 16. covering operating costs of the centre, incurred during 3 years of the date of |
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| | <p>obtainment of support;</p> <p>17. costs of promotion of the operation of the innovation centre related to the implementation of the project up to the amount representing 10% of total expenditure eligible for the support;</p> <p>18. costs of internal audit and legal services for the project within the scope required by the Polish Agency for Enterprise Development and notary fees;</p> <p>19. covering costs of service for financial instruments safeguarding the implementation of the financing agreement, in particular guarantees of any kind;</p> <p>20. in-kind contribution, up to the amount representing the equivalent of eligible costs of the project deducted by the value of in-kind contribution, provided by the innovation centre for the implementation of the project in the form of real properties purchased in compliance with the conditions referred to in Items 1 and 2, equipment, materials, raw materials, expert opinions or work provided by voluntaries gratuitously, specified as the amount of time devoted to the work and an average per-hour or per-day rate for a given type of work.</p> |
| Criteria | <ul style="list-style-type: none"> • the applicant is a highly specialised business environment institution of a high market and technology potential, managing a science and technology park, technology incubator, an advanced technology centre, a productivity centre or another centre for specialist services for entrepreneurs, • the project is compliant with the objectives of the National Development Strategy 2007-2015 and the National Strategic Reference Framework 2007-2013, • the project is in line with the objectives and scope of Measure 5.3. of OP IE, • the scale of the project is supra-regional, • the project is located on an area with a high development potential, i.e. showing high values of the following indicators: <ul style="list-style-type: none"> • population, • the number of active enterprises, including IT, • the amount of R&D outlays earmarked by entrepreneurs, • the number of students and/or graduates and R&D staff in the area of centre's impact, • the number of research units in operation, • the number of Internet users, • proposed activities are justified and consistent (necessary from the point of view of attainment of the project goals), • planned expenditure is justified, reasonable and adequate to the scope and goals of the project, • the project envisages the creation of a package of services for entrepreneurs, related to, inter alia project management, matching partners, patent and intellectual ownership rights, seeking external financing for projects, conducting studies and analyses concerning the demand for innovation and technology transfer, • the implementation of the project will contribute to the diversification of economic activities in the region or will ensure complementary activities to already existing, • cooperation between local/regional partners, e.g. regional development agencies, territorial self-government units, non-governmental organisations, trade associations etc. will be established as a result of the project implementation, • the applicant has resources enabling the project implementation (e.g. <i>know-how</i>, economic potential, experienced staff), • the project envisages cooperation with research units for the implementation of the project submitted, which has been documented in the form of e.g. a cooperation agreement or a consortium agreement, |

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| | <ul style="list-style-type: none"> • the applicant's financial standing enabling the correct and timely implementation of the project, • the project is in line with other OP IE measures, other operational programmes and regional strategies, • the project is technically feasible, • the timetable of project implementation is reasonable, • analyses presented were made no earlier than 24 months before the submission of the application and show economic or social benefits from the project in a clear and reliable manner, • the product and result indicators are objectively verifiable, reflect the project's goals and are adequate to the particular type of a project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/ 2006. |
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9. Business Environment Institutions

| Operational Programme Innovative Economy | |
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| Which Measure? | 3.3. Creating a system facilitating investment in SMEs 3.3.1 Support for Business Environment Institutions 3.3.2 Support for SME |
| For what? | <p>The activity consists of support to projects related to:</p> <p>Sub-measure 3.3.1 Support for Business Environment Institutions</p> <ul style="list-style-type: none"> • promoting investment readiness through the preparation of prospective and existing entrepreneurs for seeking investors and for the proper presentation of their offers, involving training courses for entrepreneurs on forms and methods of external financing of business activity, • raising awareness of services and benefits offered by networks of private investors, including the networks of business angels, through information and promotion activities (addressed to prospective and existing investors and entrepreneurs), • establishing cooperation between operating networks of private investors, including the networks of business angels, business incubators, as well as between the networks and risk capital funds, • creation of new and development of existing networks of investors, including networks of business angels, • organisation, development and maintenance of platforms for exchange of experience regarding prospective investment, targeted at prospective and existing investors (conferences, seminars, workshops etc), • creating platforms to match investors with entrepreneurs who seeks external sources of share financing, • training programmes, seminars for private investors, including new business angels, on investment in entrepreneurs' companies, in particular share investment. <p>Sub-measure 3.3.2 Support for SME</p> <ul style="list-style-type: none"> • consultancy services for entrepreneurs aimed at preparing documentation and analysis necessary to gain external investor. |
| Who is eligible? | Business environment institutions (including existing and newly created networks of investors and entities providing consultancy for enterprises) and SMEs. |
| How much? | Unspecified |

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| <p>What can be financed?</p> | <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project supported, as well as of persons managing the said project; 2. purchase price of office supplies and consumables; 3. business trips of persons involved in the implementation of the project, calculated at the rates specified in the regulations concerning the amounts of and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip; 4. purchase of services, in particular transport, telecommunications, postal and public utility services, provided that the rates thereof correspond to those prevailing on the market; 5. rental and use of premises; 6. the costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the project supported, no longer than the period of the project implementation; 7. renovation, repair or adaptation of premises; 8. translation, printing and publication of materials; 9. promotional and information activities provided that these convey the information that the project concerned is implemented with a support from the European Union budget; 10. accounting, legal and banking services, analyses and expert opinions; 11. participation in conferences and seminars devoted to capital investment issues; 12. organisation of training courses for private investors and entrepreneurs, conferences and meetings with entrepreneurs eligible for seeking an external investor; 13. purchase of services related to the establishment of Internet portals and platforms for the needs of the project implementation; 14. instalments of the repaid amount of the initial value of immaterial assets, paid by the user and due to the lessor under a leasing agreement up to the amount of the initial value at the date of the leasing agreement, incurred until the date of the project completion; 15. costs of training courses necessary for the project implementation, attended by persons involved in the implementation of the project, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 – 14. <p>Expenditure on the purchase of consultancy services, such as tax, legal or advertisement services being part of permanent or periodical operation of the said entrepreneur or are connected with operating expenses are not considered eligible for support for the creation of a system facilitating investment, granted to a micro-, small or medium-sized entrepreneur.</p> |
| <p>Criteria</p> | <p>For the projects of BEIs and networks of private investors</p> <ul style="list-style-type: none"> • the project is in line with the objectives and scope of measure 3.3. OP IE, • the applicant ensures the personnel with expertise and at least 2-year experience in making and exit from investment in the sector of micro-, small and medium-sized non-listed enterprises (at an early stage of development), • the applicant ensures the personnel with at least 1-year experience in the provision of consultancy services in seeking external investment sources (in the case of consultancy projects or projects envisaging the provision of services in this area), • the applicant has an adequate financial and organisational potential necessary to the implementation of the project, • the project responds to the needs of the enterprise resulting from an analysis carried out no earlier than 6 months before the submission of the application, |

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| | <ul style="list-style-type: none"> • the implementation of the project will contribute to the upgraded standards of services provided by the applicant, • the project implemented results from a plan of the network/institution development, • planned expenditure is justified, reasonable and adequate to the scope and goals of the project, • the activities promoting knowledge about external sources of financing envisaged under the project are adequate and tailored to the project target group, • the project envisages cooperation with other networks of private investors, venture capital funds and the Stock Exchange, • the project has a positive impact on investment readiness of entrepreneurs and will raise awareness in terms of seeking external capital, • the projects contains an evaluation programme of training/activity which has been carried out, • the project envisages the preparation of a publication on the effects of its activities and good practices established in the course of these activities, • the scale of the project is supra-regional, • the product and result indicators are objectively verifiable, reflect the assumed goals, adequate to a particular type of the project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. <p>For SME projects</p> <ul style="list-style-type: none"> • the project is in line with the objectives and scope of Measure 3.3. OP IE, • the entity providing consultancy services for the applicant has expertise and experience in making and exit from investment in the sector of micro-, small and medium-sized non-listed enterprises (at an early stage of development), • the entity providing consultancy services for the applicant has experience and expertise in the provision of services for entrepreneurs in seeking external investment sources, • the project results from the applicant’s plan for seeking external investors, • planned expenditure is justified, reasonable and adequate to the scope and goals of the project, • information contained in the application confirms the applicant’s capacity for the financing of the project, • the project is based on an analysis of the applicant’s needs, • the product and result indicators are objectively verifiable, reflect the assumed goals, adequate to a particular type of the project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
| Which Measure? | 4.3. Technology credit |
| For what? | Projects implemented by entities of SME sector consisting of implementation of a new technology, whether own or purchased and commencement of sales of products, processes or services created with usage of this technology. |
| Who is eligible? | SME |
| How much? | Minimum amount of support: |

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| | <p>SME projects PLN 4 million.</p> <p>Minimum own contribution: SME in line with the map of regional aid, minimum 30% of the value of eligible expenditure.</p> |
| Criteria | <p>Criteria for final recipients – entrepreneurs</p> <ul style="list-style-type: none"> • creditworthiness making it possible to obtain investment credit on commercial terms, • documented own contribution, minimum 25% of eligible expenditure (cannot be financed from public funds). <p>Criteria for award of technology bonus</p> <ul style="list-style-type: none"> • obtainment of stand-by credit or conditional agreement for technology credit from a crediting bank, • the object of investment is compliant with the Act on certain forms of support for innovation activity, • obtainment of an opinion stating that technology to be implemented as a result of the implementation of a technological investment financed from technological credit is a new technology, • the technology has been applied in the world for a period of no more than 3 years or the level of its dissemination throughout the world in a given industry does not exceed 15%, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. <p>Criteria for payment of technology bonus</p> <ul style="list-style-type: none"> • payment of credit, • completion of the technological investment, • incurring expenditure for the implementation of the investment which are eligible for support in the form of a technology bonus, • presenting an opinion made at entrepreneur’s request by an entity referred to in Article 5 (3) (1), stating that new technology has been implemented under the technological investment financed from technology credit and that the manufacture of goods or services referred to in Article (9)(5) has started, based on the observation of the implementation process and an analysis of documentation of the implementation process, • sales of goods and services resulting from the technological investment financed from the technology credit, confirmed by invoices (20% of net value of invoices presented is subject to relief), • the levels of public aid provided in the “map of regional aid” have not been exceeded. |

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| Which Measure? | 5.2. Support for business environment institutions providing pro-innovation services and their networks of supra-regional significance |
| For what? | <ul style="list-style-type: none"> • co-financing for the preparation and development of a package of pro-innovation services (consisting of consultancy and training services as well as networking services/seeking partners) to improve competitiveness of enterprises which operate in Poland, (1) |

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| | <ul style="list-style-type: none"> • ensuring entrepreneurs' access to pro-innovation services through the co-financing of the costs of provision of selected services for entrepreneurs and joint projects undertaken by network institutions, (2) • co-financing of the operation of a unit coordinating the network activity (operating as network secretariat), (3) • co-financing for the building and development of an information system containing data about innovations, which will serve the coordinating unit for the network (e.g. sources of innovation, innovative projects at various phases of development: research projects, R&D work, prototypes etc.; the list of entities involved in innovation activities: e.g. higher schools, research and development units, technology incubators, technology transfer centres, entrepreneurs – cooperation links), (4) • support for the utilisation of industrial design by entrepreneurs. (5) |
| Who is eligible? | Business environment institutions operating in networks or the BEI networks (within the scope of 1, 2, 3 and 4) – projects selected in a competition procedure |
| How much? | Unspecified |
| What can be financed? | <p>For pro-innovation services:</p> <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project, as well as of persons managing the said project; 2. business trips of persons involved in providing pro-innovation services, calculated at the rates specified in the regulations concerning the amounts of and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip; 3. purchase of new equipment along with costs of insurance thereof and office equipment, office supplies and consumables, software and licenses and other immaterial assets necessary for the provision of pro-innovation services; 4. purchase of services, in particular transport, telecommunications, postal and public utility services, provided that the rates thereof correspond to those prevailing on the market; 5. rental and use of premises; 6. the costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the project supported; 7. renovations, repairs or adaptation of premises; 8. translation and printing of materials and publications; 9. promotional and information activities provided that these convey the information that the pro-innovation services provided are implemented with a support from the European Union budget; 10. accounting, legal and banking services as well as consultancy and experts services; 11. costs of participation in international networks of business environment institutions providing services of similar nature, including membership fees, costs of access to international databases, costs of participation in meetings of international networks; 12. instalments of the repaid amount of the initial value of immaterial assets, paid by the user and due to the lessor under a leasing agreement up to the amount of the initial value at the date of the leasing agreement, incurred until the date of the project completion; 13. costs of establishing securities for the correct implementation of the agreement for granting support; 14. costs of staff training courses necessary for the project implementation, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 – 13; 15. financial audit concerning expenses referred to in Items 1-14, provided it is carried out by certified auditors and the rates of audit correspond to those prevailing on the market of audit services. <p>For enhancement of institutional capacity and joint ventures:</p> |

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| | <ol style="list-style-type: none"> 1. remuneration along with non-remuneration costs of employment, including social security and health insurance contributions, of persons directly involved in the implementation of the project, as well as of persons managing the said project; 2. business trips of persons involved in providing pro-innovation services, calculated at the rates specified in the regulations concerning the amounts of and rules governing calculation of payments due to an employee of a state or self-government unit financed with the state budget in connection with a business trip; 3. purchase of office supplies and consumables; 4. purchase of services, in particular transport, telecommunications, postal and public utility services, provided that the rates thereof correspond to those prevailing on the market; 5. rental and use of premises; 6. the costs of depreciation of buildings to the extent that and throughout the period when these are used for the purposes of the project supported; 7. renovations, repairs or adaptation of premises; 8. translation and printing of materials and publications; 9. promotional and informational activities, provided that these convey the information that the project concerned is implemented with a support from the European Union budget; 10. accounting and legal services as well as consultancy and experts' services; 11. costs of participation in international networks of business environment institutions providing services of similar nature, including membership fees, costs of access to international databases, costs of participation in and organisation of meetings of international networks; 12. costs of establishing securities for the correct implementation of the agreement for granting support; 13. instalments of the repaid amount of the initial value of immaterial assets, paid by the user and due to the lessor under a leasing agreement up to the amount of the initial value at the date of the leasing agreement, incurred until the date of the project completion; 14. costs of staff training courses necessary for the project implementation, up to the amount representing 10% of total expenditure eligible for the support referred to in Items 1 – 13; 15. financial audit concerning expenses referred to in Items 1-14, provided it is carried out by certified auditors and the rates of audit correspond to those prevailing on the market of audit services. |
| Criteria | <ul style="list-style-type: none"> • the applicant provides pro-innovation consultancy services for entrepreneurs and has documented experience in providing such services, • the institution's organisational capacity, premises and technical facilities are adequate to the scope and scale of the project, • the project envisages the involvement of consultants whose qualifications and experience guarantee high quality of pro-investment services, • the project is in line with the objectives and scope of Measure 5.2. OP IE, • an analyse made no earlier than 24 months before the submission of the application confirms the demand for the service to be developed/provided under the project, • the assumptions of the project are in line with the results of preliminary study, • the project defines in detail the target group of beneficiaries (entrepreneurs), • the proposed manner of project implementation (methods, tools, management structure, human resources involved) is adequate to the scope and scale thereof, • the timetable of project implementation is reasonable and planned in detail, • the level of the partners' accountability and involvement has been indicated, |

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| | <ul style="list-style-type: none"> • the scale of the project is supra-regional, • the project envisages the introduction of a new/a new scope of a pro-innovation service, • the project has a positive impact on the existing offer of services provided by the relevant institutions (in terms of comprehensiveness, availability for entrepreneurs, increasing the numbers of clients, upgrading standards of services provided), • the project has a positive impact on the enhancement of the capacity of institutions/networks of institutions in terms of development of innovativeness of enterprises, • the expected results are in line with the project's goals, • planned expenditure is justified, reasonable and adequate to the scope and goals of the project, • the product and result indicators are objectively verifiable, reflect the assumed goals, adequate to a particular type of the project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
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| Which Measure? | 5.3. Support for innovation centres |
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| For what? | <ul style="list-style-type: none"> • consultancy in the preparation of development strategy of the centre taking account of the needs of entrepreneurs (e.g. preparation of feasibility studies and market research considering the entrepreneurs' demand for highly specialized services among entrepreneurs, • consultancy and promotion resulting from the centre's development strategy (databases, coaching, matching partners, seeking projects to support, seeking markets for products manufactured by the centre, estimating costs of implementation of a given project for production by the entrepreneur, appraisal of the market value of R&D outcomes), • investments resulting from the centre's development strategy related to the extension or modernization of existing technical infrastructure (construction or extension of buildings, connection or development of the technical networks and utilities, purchase of specialist office equipment), • promotion activities resulting from the centre's development strategy related to the promotion of pro-innovation business environment institutions in the local, regional and international environment, first of all through the development of audiovisual materials and presentations in the media and organization of seminars and conferences. |
| Who is eligible? | Highly specialized business environment institutions providing services with a high market and technology potential, including entities managing science and technology parks, technology incubators, advanced technology centres, productivity centres, other centres providing specialist services for entrepreneurs, in particular for SMEs. |
| How much? | <p>The value of eligible expenditure: Not less than PLN 40 million.</p> <p>Minimum own contribution: 15% of the value of eligible expenditure of the project.</p> |
| What can be financed? | <ol style="list-style-type: none"> 1. costs of transfer of the ownership or of a perpetual usufruct right to the land up to the amount representing 10% of total expenditure eligible for the support, provided that: <ul style="list-style-type: none"> • the land is necessary to realize project; • the innovation centre submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the land established as at the date of the appraisal report, • in the period of 7 years preceding the date of purchase the land was |

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| | <p>not co-financed with the use of community nor national public aid means and <i>de minimis</i> type of aid;</p> <ol style="list-style-type: none"> 2. costs of transfer of the ownership of a building or structure, provided that: <ul style="list-style-type: none"> • real property is necessary for project realization; • the innovation centre submits an opinion of a property valuator confirming that the purchase price does not exceed the market value of the real property established as at the of the appraisal study, • the innovation centre submits an opinion of a surveyor confirming that the real property may be used for the purpose of the project or specifying the scope of necessary adjustments, • in the period of 7 years preceding the date of purchase the property was not co-financed with the use of community nor national public aid means and <i>de minimis</i> type of aid, • the real property will be used solely for the purposes related to the goals of the project supported; 3. purchase of new or second-hand material assets other than those referred to in Items 1 and 2, provided that they are depreciable in compliance with separate regulations and in the case of second-hand assets the following conditions are met : <ul style="list-style-type: none"> • they have been purchased from third parties on market terms, • in the period of 7 years preceding the date of purchase these assets were not co-financed with the use of community nor national public aid means and <i>de minimis</i> type of aid; • the purchase price of the second-hand asset is lower than the price of similar new assets, • the innovation centre submits a statement by the seller of the second-hand asset, specifying the seller as well as the place and date of purchase thereof; 4. rental or lease of material assets incurred until the date of accomplishment of project completion defined in agreement on subsidy admission; 5. creation, expansion, putting in operation of material assets; 6. adaptation of land, buildings, structures, machinery, equipment, apparatus, furnishings for the purposes of the project, including demolition, disassembly, land reclamation, construction works, repair, modernization, adaptation, construction, rebuilding, modernization of technical infrastructure, in particular, water, sewage, transport, power, gas, rain-water intake, telecommunications, specialist networks as well as engineering and construction supervision; 7. depreciation write-offs, calculated in compliance with accounting regulations, made in the period of operation of the innovation centre and until 31 December of 2015, regarding material assets which: <ul style="list-style-type: none"> • have not been purchased under the project and • in the period of 7 years preceding the date of purchase they were not co-financed with the use of community nor national public aid means and <i>de minimis</i> type of aid; 8. purchase price of immaterial assets such as patents, licences, <i>know-how</i>, and unpatented technical knowledge, provided that these assets meet all the conditions below: <ul style="list-style-type: none"> • they will be used exclusively for the objectives embodied by the project; • they will be amortised in accordance with separate regulations, • they will be acquired from third parties on market terms, and • they will be accounted for as assets of an innovation centre for at least 5 years following project completion; 9. instalments of the repaid amount of the initial value of the land, buildings and structures, paid by the innovation centre and due to the lessor under a leasing agreement, except for a lease back, up to the amount representing the initial value thereof as at the date of execution of the leasing agreement, incurred until the date of the project completion defined in agreement on subsidy |
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| | <p>admission;</p> <ol style="list-style-type: none"> 10. instalments of the repaid amount of the initial value of immaterial assets due to the lessor under a leasing agreement concluded on market terms, provided that they jointly meet the provisions of Item 8 (sub-items 1 and 3) and assets other than those referred to in Item 9 due to the lessor under a leasing agreement resulting in a transfer of ownership of these assets to the innovation centre, except for a lease back; 11. purchase of consultancy, legal, financial or technical services; 12. costs of training courses directly connected with the investment and used solely for the project implementation up to the amount representing 10% of total expenditure eligible for the support; 13. costs of the preparation of a business plan, feasibility study of the project, maps or local situation sketches for the project, environmental impact assessment of the project, financial feasibility and sustainability of the project, construction design and other technical documentation necessary; 14. charges necessary to obtain administrative decisions in the phase of the preparation of the project and notary charges; 15. overhead costs, including the cost of the project management, up to the amount representing 10% of total expenditure eligible for the support; 16. operating costs of the innovation centre that are connected with realized project, incurred during 3 years of the date of obtainment of support; 17. costs of promotion of the operation of the innovation centre related to the implementation of the project up to the amount representing 10% of total expenditure eligible for the support; 18. costs of external audit and legal services for the project within the scope required by the Agency , provided that the audit will be executed by duly authorised auditors and its price will correspond to the rates commonly used in auditor service market; 19. costs of legal services related to the project within the scope required by the Agency; 20. costs of service for financial instruments safeguarding the implementation of the subsidy agreement; 21. costs connected with opening and maintaining a separate project dedicated sub-account; 22. in-kind contribution, up to 50% of total eligible expenditures, brought on by the innovation centre for the benefit of project realization in a form of: real properties purchased in compliance with the conditions referred to in Items 1 and 2 , equipment, materials, raw materials expert opinions or work provided by voluntaries free of charge, specified as the amount of time devoted to the work and an average per-hour or per-day rate for a given type of work agreed upon in the innovation centre. |
| Criteria | <ul style="list-style-type: none"> • the applicant is a highly specialised business environment institution of a high market and technology potential, managing a science and technology park, a technology incubator, an advanced technology centre, a productivity centre or another centre for specialist services for entrepreneurs, • the project is compliant with the objectives of the National Development Strategy 2007-2015 and the National Strategic Reference Framework 2007-2013, • the project is in line with the objectives and scope of Measure 5.3. OP IE, • the scale of the project is supra-regional, • the project is located on an area with a high development potential, i.e. showing high values of the following indicators: <ul style="list-style-type: none"> • population, • the number of active enterprises, including IT, • the amount of R&D outlays earmarked by entrepreneurs, • the number of students and/or graduates and R&D staff in the area of centre's impact, |

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| | <ul style="list-style-type: none"> • the number of research units in operation, • the number of Internet users, <ul style="list-style-type: none"> • the proposed activities are justified and consistent (necessary from the point of view of the project objectives), • planned expenditure is justified, reasonable and adequate to the scope and goals of the project, • the project envisages the creation of a package of services for entrepreneurs, related to, inter alia project management, matching partners, patent and intellectual ownership rights, seeking external financing for projects, carrying out studies and analyses concerning the demand for innovation and technology transfer, • the implementation of the project will contribute to the diversification of economic activities in the region or will ensure complementary activities to already existing, • cooperation between local/regional partners, e.g. regional development agencies, territorial self-government units, non-governmental organisations, trade associations etc. will be established as a result of the project implementation, • the applicant has resources making the implementation of the project possible (e.g. <i>know-how</i>, economic potential, experienced staff), • the project envisages cooperation with research units for the implementation of the project submitted, which has been documented in the form of e.g. a cooperation agreement or a consortium agreement, • the applicant's financial standing makes the correct and timely implementation of the project possible, • the project is in line with other OP IE measures, other operational programmes and regional strategies, • the project is technically feasible, • the timetable of project implementation is reasonable, • analyses presented have been made no earlier than 24 months before the submission of the application and show economic or social benefits from the project in a reliable and transparent manner, • the product and result indicators are objectively verifiable, reflect the assumed goals, adequate to a particular type of the project, • the project has at least a neutral impact on the EU horizontal policies listed in Articles 16 and 17 of Council Regulation (EC) No. 1083/2006. |
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| Operational Programme Development of Eastern Poland | |
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| Which Measure? | 1.2. Support for the establishment of and capital contribution for financial engineering instruments |
| For what? | Establishing and developing risk capital funds, in particular seed capital funds. |
| Who is eligible? | Legal persons or organizational units with no legal personality which run no other activity than investment into micro-, small and medium-sized enterprises at an early stage of their development. |
| How much? | Minimum own contribution: All expenses higher than the financial gap and ineligible expenditure. |
| Which Measure? | 1.4. Promotion and cooperation – component promotion |
| For what? | <ul style="list-style-type: none"> • preparation and implementation of joint projects (involving five Eastern Poland voivodeships) to promote Eastern Poland, |

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| | <ul style="list-style-type: none"> in the area of creation and expansion of supra-regional investor service centres: <ul style="list-style-type: none"> creation of a supra-regional network of investor service centres (adjusting existing centres for the activities of a supra-regional network and creation of new centres where it is necessary for the proper operation of the supra-regional network), creation of databases common for all of Eastern Poland containing data on entrepreneurs' offers for cooperation and land for investment, organizing workshops aimed at exchange of experience in seeking and service to investors, meetings of representatives of investor service centres from Eastern Poland voivodeships and regions with the highest FDI rate, organizing workshops, seminars, conferences (general and thematic) on regional development of Eastern Poland, identification and use of major development opportunities (including meetings concerning possibilities for preparation and implementation of projects) and common investment potential of Eastern Poland. |
| Who is eligible? | <p>In the area of creation and expansion of supra-regional investor service centres:</p> <ul style="list-style-type: none"> Territorial self-government units Unions and associations of territorial self-government units Government administration authorities Entrepreneurs Institutions important for regions from the point of view of regional development, including business environment and innovation institutions (investor service centres, regional and local development agencies and foundations, business clubs, business chambers, technology transfer centres, technology parks, industrial parks, incubators of entrepreneurship) |
| How much? | <p>Minimum value of the project: PLN 2 million For projects on the <i>List of individual projects</i> the amount represents the minimum total value of the project. For other projects the amount represents the minimum value of total eligible expenditure. For projects provided with public aid the total amount of eligible expenditure is the value which serves for the purposes of calculation of the amount of public aid subject to the co-financing.</p> |
| Which Measure? | 1.4. Promotion and cooperation – component cooperation |
| For what? | <p>The activities may involve, <i>inter alia</i>, the following types of supra-regional projects:</p> <ul style="list-style-type: none"> creation and development of clusters (projects involving at least two Eastern Poland voivodeships): <ul style="list-style-type: none"> building cooperation networks related to innovative business activity (e.g. identification and development of clusters), projects regarding regional /supra-regional policy development (involving five Eastern Poland voivodeships): <ul style="list-style-type: none"> conducting consistent analytical studies in order to develop common strategies and development programmes for the entire area, preparation of analyses, expert studies and publications on the level of socio-economic development of Eastern Poland (including studies on the region's cohesion in the social, economic and territorial dimension) and the tourism and cultural potential of Eastern Poland, organising workshops, seminars and conferences (general and thematic) on Eastern Poland development, identification and use of major development opportunities (including meetings devoted to the possibilities for the preparation and implementation of projects) and common investment potential of Eastern Poland voivodeships, creating common databases for all of Eastern Poland on themes related to the implementation of cohesion policy in Eastern Poland. |
| Who is eligible? | <ul style="list-style-type: none"> Territorial self-government units |

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| | <ul style="list-style-type: none"> • Unions and associations of territorial self-government units • Government administration authorities • Entrepreneurs • Institutions important for regions from the point of view of regional development, including: <ul style="list-style-type: none"> • statistical offices, spatial planning offices • business environment and innovation institutions (regional and local development agencies and foundations, business clubs, investor service centres, chambers of commerce, technology transfer centres, technology parks, industrial parks, incubators of entrepreneurship) • higher schools • research units |
| How much? | <p>Minimum value of the project: PLN 2 million</p> <p>For projects provided with public aid the total amount of eligible expenditure is the value which serves for the purposes of calculation of the amount of public aid subject to the co-financing.</p> |

Contact directory of institutions responsible for acceptance and evaluation of project applications

Operational Programme Human Capital

Measure 4.2.

The Ministry of Science and Higher Education
Implementation and Innovation Department
tel.: (022) 628 32 29, 529 26 03
fax: (022) 529 26 62
www.nauka.gov.pl

Measure 1.3.

The Human Resource Development Centre
ul. Tamka 3, 00-349 Warszawa
tel.: (022) 237 00 00
fax: (022) 237 00 99
www.crzl.gov.pl

Measure 2.1.

The Polish Agency for Enterprise Development (PARP)
ul. Pańska 81/83, 00-834 Warszawa

tel.: (022) 432 80 80
fax: (022) 432 86 20
www.parp.gov.pl

Measure 8.1.

Regional body appointed by self-government (e.g. voivodeship labour offices, Mazovia Unit for Implementation of EU Programmes)

Operational Programme Innovative Economy

Measure 4.3.

Bank Gospodarstwa Krajowego
Al. Jerozolimskie 7, 00-955 Warszawa
tel.: 0 801 66 76 55
www.bgk.com.pl

Measure 4.5.

The Ministry of Economy
The Support Instruments Department
Pl. Trzech Krzyży 3/5, 00-507 Warszawa
tel.: (022) 693 52 54, 693 53 53
fax: (022) 693 40 23
www.mg.gov.pl

Measures 1.3., 1.4., 3.1., 3.3., 4.1., 4.2., 4.4., 5.2., 5.3., 5.4., 6.1., 8.1., 8.2.

The Polish Agency for Enterprise Development (PARP)

ul. Pańska 81/83, 00-834 Warszawa
tel.: (022) 432 80 80
fax: (022) 432 86 20
www.parp.gov.pl

Measure 8.4.

Implementation Authority for European Programmes

ul. Wspólna 2/4, 00-926 Warszawa
tel.: (022) 461 87 39, 461 86 58
fax: (022) 461 93 42, 461 87 22
www.wwpe.gov.pl

Operational Programme Infrastructure and Environment

Measures 4.1., 4.2., 4.3., 4.4., 4.5., 4.6., 9.1., 9.2.

National Fund for Environment Protection and Water Management

ul. Konstruktorska 3a, 02-673 Warszawa
tel.: (022) 45 90 000, (022) 45 90 001
INFORMACJA (022) 45 90 100
fax: (022) 459 01 01
www.nfosigw.gov.pl

Measures 7.4., 8.3.

The Centre for EU Transport Projects
ul. Chałubińskiego 4/6, 00-928 Warszawa
tel.: (022) 630 19 80
www.cupt.gov.pl

Measures 9.4., 9.5., 9.6., 10.3
The Institute for Fuels and Renewable Energy
ul. Jagiellońska 55, 03-301 Warszawa
tel.: (022) 5100 200
fax: (022) 5100 220
www.ipieo.pl

Measure 10.1., 10.2.
The Oil and Gas Institute
ul. Lubicz 25a, 31-503 Kraków
tel.: (012) 421 00 33, (012) 653 25 12
fax: (012) 421 00 50
www.inig.pl

Operational Programme Development of Eastern Poland

Measures 1.4.
The Polish Agency for Enterprise Development (PARP)
Modern Economy Infrastructure Team
ul. Pańska 81/83, 00-834 Warszawa
tel.: (022) 432 80 80
fax: (022) 432 86 20
www.parp.gov.pl